



RESPONSES TO QUESTIONS FROM THE PROSPECTIVE BIDDERS - RFB 04-2022: APPOINTMENT OF SERVICE PROVIDER(S) FOR THE RENDERING OF GUARDING, PROTECTIVE AND CLOSE PROTECTION SECURITY SERVICES AT THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (DOJ&CD), OFFICE OF THE CHIEF JUSTICE (OCJ) AND NATIONAL PROSECUTION AUTHORITY (NPA) FOR A PERIOD OF THIRTY SIX (36) MONTHS NATIONALLY

FUNCTIONALITY

Q	Bidder's Question	DOJ&CD's Response
1.	Does the company need to submit a current bank statement to date?	The bidder must submit proof that a revolving credit facility is in place from the accredited financial institution indicating any of the amounts listed on page 20 and or a financial statement that reflects any of the amount listed on page 20 supported by the bank rating letter.
2.	Under demonstrating expertise in guarding services: does the department need just 1 reference letter to the required contract value or can we provide more than one which make up the required contract value	Yes, you may provide more than one.
3.	We submit bank rating only or financial statement also?	See response to question 1
4.	1. Page 22 – point C.2 Reference letters a. Should we provide these reference letters per province / Cluster?	No. the reference letters referred to is reference letters to be submitted irrespective of the province / cluster being bid for.
5.	Can you bid for a province that you do not have a footprint (office) in yet, but have a subcontractor in?	No, a bidder must bid only for a province / cluster where they have a footprint and may not depend only on the footprint of the sub-contractor.

FUNCTIONALITY		
Q	Bidder's Question	DOJ&CD's Response
		Bidders must ensure that their sub-contractor also have a footprint the province / cluster they are bidding for.
6.	Does the current bank statement need to reflect an amount as per ranking in the financial stability section of the functionality criteria?	See response provided in question 1
7.	Kindly advice under functionality expertise in guarding services if only one contactable reference of the required value is required or can it be more than one that make up a value?	See response in question 4
8.	Do I submit a bank rating letter and bank statement or do I choose one?	See response provided in question 1
9.	How many month bank statement do you require?	See response provided in question 1
10.	Do you only require cv's for management?	No, the submission of CV's is limited to deployed close protectors performing body guarding services. The service provider must submit within 24 hours of such deployment a detailed Curriculum Vitae of each allocated static or close protector.
11.	There was mention of CVs during briefing session. I do not see a requirement for CV's to be provided with the submission of this document. Please advise.	See response provided in question 10
12.	Experience and Expertise in the field of Close Protection Services within Government and the Private Sector? Are APPOINTMENT LETTERS required for both sectors or one or the other and, how many APPOINTMENT LETTERS are required?	In terms of Section 5, B 2, bidders must submit official relevant experience reference letters signed by the respective clients with Government and/or private sector for the previous years. Refer to

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FUNCTIONALITY		
Q	Bidder's Question	DOJ&CD's Response
		page 21 of the bid document to determine the number of references they must submit.
13.	Page 24, E, bidder must provide Lease Agreement and Municipality Property Rates Bill. The Municipal Bill is a challenge when we are renting as this is paid by the Lessor. Please advise if the Lease Agreement alone will suffice.	The bidder must provide a proof of footprint / locality in a form of Title Deeds or valid Lease Agreement and Municipality Property Rates Bill of not older than two (02) months.
14.	May we please request clarity on the evaluation criteria for Locality of Offices (Page 24 and 25). How will the scoring / rating work if we were only bidding for 2 Provinces?	Bidders may apply for any number of provinces as they prefer, however, scoring will be applied only to the provinces / clusters that they have submitted a bid for and will be based on the scoring scales on the bid document.

PRICING

Q	Bidder's Question	DOJ&CD's Response
15.	Annexure D1 and D2, Bidder price per month per guard including VAT – Are we required to include VAT on the breakdown items i.e. Leave, UIF, COIDA, Sunday time just to name a few?	Bidders must utilise Sectorial wage determination and PSIRA illustrative pricing when breaking down pricing.
16.	Clause 4.7 Pricing Schedule – Are we supposed to match PSIRA's direct cost (As per attached)? Please note each company's Direct costs are based on economy of scale	<p>In terms of Section 5, paragraph(s)</p> <p>1.9. The bid price must be inclusive of all costs in terms of the PSIRA illustrative pricing schedule and in accordance with areas as determined by the Sectorial Wage Determination guidelines as issued from time to time by the Department of Labour, as well as the running costs and equipment; and</p> <p>1.10. Bidders prices must be fixed for the first year (12 months from date of award) and adjusted for the second and third year based on the approved increases promulgated by PSIRA and Sectoral Wage Determination</p>
17.	Which pricing are we supposed to use since it not signed?	It is the prospective bidder's responsibility to check with the regulator (PSIRA) regarding the latest illustrative pricing.
18.	With reference to page 67 "Prices fixed or the first 12 months" –	In terms of section 8, paragraph 4.7.2 of the invitation to bid, "Bidders prices must be fixed for the first year (12 months from date of award) and adjusted for the second and third

PRICING

Q	Bidder's Question	DOJ&CD's Response
	<p>a. In the briefing you stated we must make use of current rates and that an amendment will be allowed after the Minister sign the new agreement.</p> <p>b. But page 20 point 1.10 & page 61 point 4.7 states that the prices must be fixed for 12 months</p> <p>c. new National Bargaining Council for the Private Security Sector (Not PSIRA) Sectoral Wage Determination increases is due on 1 March annually</p> <p>d. Will the increase for 1 March 2023 be allowed after the Minister has signed it off and the new rates has been Gazetted? National Bargaining Council for the Private Security Sector publish the Sectoral Wage agreements and rates and not PSIRA.</p>	<p>year based on the approved increases promulgated by PSIRA and Sectoral Wage Determination;”</p>
19.	<p>On the pricing schedule on the last two parts named “Price per guard Area 1&2” and “Price per guard Area 3” it is not clear what to write on the second column because it doesn't clearly state if it is “ Monday to Friday or “ Monday to Sunday”. Please clarify which one it is because there is only time written there.</p>	<p>The second column reflect the Saturday and Sunday hours.</p>
20.	<p>Comment was made that the directors CV's must be provided.</p> <p>1. Please can you indicate the clause that states that?</p> <p>a. Only CV's that are referred to is for Security protective and close protection services that must be provided within 24 hours – page 54.</p>	<p>No, the submission of CV's is limited to deployed close protectors performing body guarding services. The service provider must submit within 24 hours of such deployment a detailed Curriculum Vitae of each allocated static or close protector.</p>

PRICING

Q	Bidder's Question	DOJ&CD's Response
21.	do we have to attach all the links that was in the tender website e.g. pro-rata payment, risk management, posting sheets etc.	Kindly see Section 8, paragraph 4.1 and the applicable subparagraphs of the published bid document.
22.	Working on the document my observation is that the department will incur double charges for holidays costs for 06h00 - 18h00 column, as we are required to still charge for this under Monday - Friday 06h00 - 18h00 under Line 12 It seems the column for holidays is unnecessary.	Follow the relevant pricing structures as provided in the bid documents Annexures.
23.	Are The Department of Justice and Constitutional Development open to a second alternative pricing proposal?	Prices provided are final and such bidders must ensure that they comply with the pricing structures provided and ensure that all prices are included of VAT.
24.	In relation to specialised services, why it is a must that service providers should cost for something they don't offer. Is it allowed to subcontract specialised services from companies that their focus is on specialised services?	Protective Security and Close Protection Services are part of the DOJ and CD bid therefore, such services must be provided for as part of the bid submission.
25.	If we are bidding for more than 1 province should we put the pricing schedules separate per province or in one envelope	Kindly take note that: In terms of Section 9, in the two envelope system, prospective bidders are expected to package separate submissions in respect of the technical and financial proposals whereby, the second envelope will contain pricing schedule. (to be clearly marked FINANCIAL PROPOSAL).

PRICING

Q	Bidder's Question	DOJ&CD's Response
		<p>Moreover, in terms of Section 8, paragraph 4.7.6 bidders must submit pricing schedules per Province and or / per cluster must be referenced.</p> <p>Therefore, pricing schedules must be enclosed in one envelope if they can all fit in that envelope or separately.</p>
26.	<p>Pricing/BOQ – Please confirm this is required on a USB ONLY? We note on the spreadsheets provide you request a hard copy, however, these spreadsheets are extremely large to print a legible hard copy. Please advice urgently.</p>	<p>Hardcopy must be provided and can be supported by a USB.</p>
27.	<p>Pricing Lists – Total Bidder Price Tabs, in each spreadsheet for this tab we have noted the dates are incorrect i.e. 2022. Please can these be amended accordingly on each spreadsheet for each Total Bidder Price spreadsheet?</p>	<p>The dates are not incorrect as its estimated.</p>
28.	<p>There appears to be a duplication of the Bill of Quantities Guarding Services. One under Posting List and a copy under Posting Sheet. Is there a particular reason for this or is this in error?</p>	<p>There are no duplications. Posting list and posting sheet are the same and bill of quantities for guarding is for penalties.</p>
29.	<p>With regard to the Excel pricing templates provided for the Regions, please could you clarify exactly how you require us to complete these pricing templates? We note there are formulas in certain of the tabs. However, there is no linking or pulling through of figures to the summary page. No BOQ i.e. number of posts on these spreadsheets – we assume we need to take the BOQ provided and insert these numbers into the pricing templates.</p>	<p>All relevant access has been granted to the prospective bidders such all bidders are required to comply with the pricing templates.</p>

PRICING

Q	Bidder's Question	DOJ&CD's Response
	However, we urgently require the clarity on this to ensure we are compliant with what is required.	
30.	In your pricing schedules the Bidder Price per Guard – can these be amended, as there is insufficient space / line items for certain items such as special allowance, supervisor etc.	No

SUBCONTRACTING

Q	Bidder's Question	DOJ&CD's Response
31.	Kindly advise if we have a list of Sub-contractors that we can sub-contract with or we should look for our own.	<p>Please follow the link to the list of possible sub-contractors as published together with the bid document.</p> <p>Prime bidders can also independently identify subcontractors / development partner that have displayed interest in services outlined in the RFB.</p> <p>Furthermore, the bidder must confirm in writing (in form of a separate letter for each sub-contractor) that subcontractor/s is/are in compliance with PSIRA regulations, PSIRA Certificates for Directors, PSIRA letter of Good Standing,</p>

SUBCONTRACTING

Q	Bidder's Question	DOJ&CD's Response
		CK, CSD and Tax, and is/are sourced from the province which the bidder is bidding for.
32.	Please confirm if the subcontractor that a main bidder has chosen to use also be allowed to bid separately as a main bidder?	In terms of Section 7 of the invitation to bid, paragraph 1.15. The subcontractor may bid independently. Should the subcontractor become a successful bidder then the subcontractor must be released of the sub-contracting agreement to prevent double-dipping;
33.	Is subcontracting compulsory and how many percentage?	Yes , in terms of Section 4: paragraph 1.7.1.11 of the invitation to bid, it is mandatory for all main bidders to subcontract 30% of the value of the core business of the contract if their total bid price is above R 30 million. Proof of subcontracting agreement between the main tenderer and the subcontractor and Empowerment through Mandatory Subcontracting (PPR 2017) form must be submitted with the bid document.
34.	Is it a must to sub-contract a company if the tendering company is fully capable of carrying out the required work?	Yes , in terms of Section 4: paragraph 1.7.1.11 of the invitation to bid, it is mandatory for all main bidders to subcontract 30% of the value of the core business of the contract if their total bid price is above R 30 million. Proof of subcontracting agreement between the main tenderer and the subcontractor and Empowerment through Mandatory Subcontracting (PPR 2017) form must be submitted with the bid document.

SUBCONTRACTING

Q	Bidder's Question	DOJ&CD's Response
35.	Can we subcontract with the same company for all the cluster?	<p>Yes, however:</p> <p>In terms of Section 9, the bidder must confirm in writing (in form of a separate letter for each sub-contractor) that subcontractor/s is/are in compliance with PSIRA regulations, PSIRA Certificates for Directors, PSIRA letter of Good Standing, CK, CSD and Tax, and is/are sourced from the province which the bidder is bidding for.</p> <p>In terms of Section 5, paragraph 1.52 Service provider(s) must have an office in the province they are bidding for and or must have the capability of establishing footprint in the Province they are bidding for.</p>
36.	Page 16 (The bidder must provide proof of R10 million liability insurance cover per bid. The liability insurance must cover the scope of the sub-contractor). Please elaborate if subcontractor should also have liability insurance? Insurance companies doesn't issue liability including subcontractor.	<p>In terms of Section 4, paragraph 1.7.1.10, the bidder must provide proof of R 10 million liability insurance covering the scope of the subcontractor too.</p> <p>You are further directed to take cognisance of Section 7, paragraph 1.53 that reads "The bidder must submit proof of liability insurance against which claims for loss and/or damage ensuing from the negligence on delivery or obligations of services by themselves or their contractors shall be lodged. Bidders must ensure that such insurance remains active for the duration of the contract. The minimum amount of R10 000 000. 00 per bid."</p>

SUBCONTRACTING

Q	Bidder's Question	DOJ&CD's Response
37.	<p>Page 16 (The bidder must subcontract 30% within the province you are bidding). Are you aware that since the 04/11/2022 CSD subcontracting list has been off and that will have serious impact on time frame, furthermore it is extremely difficult to approach subcontractor whom you don't even know. Why don't you allow main bidders to use their own subcontractor even though they aren't from the province we will be bidding for?</p>	<p>Prime bidders can also independently identify subcontractor / development partner that have displayed interest in services outlined in the RFB.</p> <p>Furthermore, the bidder must confirm in writing (in form of a separate letter for each sub-contractor) that subcontractor/s is/are in compliance with PSIRA regulations, PSIRA Certificates for Directors, PSIRA letter of Good Standing, CK, CSD and Tax, and is/are sourced from the province which the bidder is bidding for.</p> <p>Furthermore, subcontracting is a requirement that must be complied with and that should not be equated to whether the bidder have established relationship or not.</p>
38.	<p>Please advise, if our subcontractor has footprint in different provinces can we subcontract with the same subcontractor.</p>	<p>Yes provided that the same subcontractor has got foot prints as required by the bid document.</p>
39.	<p>If I am bidding for 4 different provinces or clusters do I use one subcontractor or 4 subcontractors?</p>	<p>Yes provided that the same subcontractor has got foot prints as required by the bid document.</p>
40.	<p>The proof of locality or footprint of office must it come only from the main bidder or subcontractor as well?</p>	<p>In terms of Section 5, paragraph 1.52, Service provider(s) must have an office in the province they are bidding for and or must have the capability of establishing footprint in the Province they are bidding for and;</p> <p>Section 9, the bidder must confirm in writing that subcontractor/s is/are in compliance with PSIRA regulations, PSIRA Certificates for Directors, PSIRA letter of</p>

SUBCONTRACTING

Q	Bidder's Question	DOJ&CD's Response
		<p>Good Standing, CK, CSD and Tax, and is/are sourced from the province which the bidder is bidding for.</p> <p>Therefore, both the prime bidder and the subcontractor must have footprints in the province they are bidding for.</p>
41.	If I am tendering for all the clusters and provinces – do I need a subcontractor in each province?	Yes provided that the same subcontractor has got foot prints as required by the bid document.
42.	Please advise if the sub-contractor is required to submit both municipal bill and lease agreement as proof of address? Or one of the two mentioned documents will suffice?	<p>In terms of Section 4, paragraph 1.7.1.8, the bidder must appoint a locally based sub-contractor.</p> <p>The bidder must provide proof of locality for the sub-contractor in a form of Title Deeds or valid Lease Agreement or Municipality Property Rates Bill of not older than two (02) months before the closing date of the Bid Advert. (submit certified copies of title deeds / lease agreement and Municipality Property Rates Bill)</p>
43.	Is it compulsory for the subcontractor to have firearms	No, the firearm is not a requirement for the subcontractor.
44.	Proof of Subcontracting Agreement – Are the subcontractors signatures required to be in ORIGINAL as many subcontractors are not located near the bidder?	An original certified copy of the agreement, duly signed by all parties must be submitted as stipulated in the bid document.
45.	In the briefing bidders were advised to attach a completed page 70 and 80 of the RFB document together with each Subcontracting Agreement. Will it be acceptable a copy which is attached in the RFB document is attached?	Yes however, it must be an original certified copy of the agreement, duly signed by all parties.

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SUBCONTRACTING

Q	Bidder's Question	DOJ&CD's Response
SPECIAL CONDITIONS OF CONTRACT & BID REQUIREMENTS		
Q	Bidder's Question	DOJ&CD's Response
46.	Kindly advise whether we are able to tender per cluster of a province or per Province.	May you kindly take note of Section 7, page 28-30 which outlines the special conditions for bidders.
47.	We can tender for all cluster or we choose?	May you kindly take note of Section 7, page 28-30 which outlines the special conditions for bidders.
48.	May a Bidder elect to bid for one cluster within a province or do you have to bid for both clusters?	May you kindly take note of Section 7, page 28-30 which outlines the special conditions for bidders.
49.	Is the bidder limited to bid for 2 provinces, or they can bid as many provinces as they can and get to be nominated for one province	May you kindly take note of Section 7, page 28-30 which outlines the special conditions for bidders.
50.	Do we need to bid for every province with one document or one document for every cluster we want to bid for? For the National Offices do we bid with one document for all the offices in all the provinces?	Each bid proposal must be submitted separately as per the bidder's choice and furthermore, in terms of Section 8 paragraph 4.7.6, bidders must submit pricing schedules per Province and or / per cluster must be referenced.
51.	If I want to bid for more than one province, am I completing one document or every province will have its completed document?	Each bid proposal must be submitted separately as per the bidder's choice and furthermore, in terms of Section 8

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SUBCONTRACTING

Q	Bidder's Question	DOJ&CD's Response
		paragraph 4.7.6, bidders must submit pricing schedules per Province and or / per cluster must be referenced.
52.	Kindly advise if am bidding for two provinces should I have two bid documents or one document with two pricing for the provinces bidding for.	Each bid proposal must be submitted separately as per the bidder's choice and furthermore, in terms of Section 8 paragraph 4.7.6, bidders must submit pricing schedules per Province and or / per cluster must be referenced.
53.	If we are bidding for 2 or more provinces and we will be using different subcontractors per province do we need to submit the bid document for each province.	Each bid proposal must be submitted separately as per the bidder's choice and furthermore, in terms of Section 8 paragraph 4.7.6, bidders must submit pricing schedules per Province and or / per cluster must be referenced.
54.	<p>Page 32 point 1.44 "The service provider(s) shall install a firearm safe, a firearm disarming unit and tagging points for the guard patrol monitoring system at each site. At the end of the contract the service provider shall make good areas where the firearm safes, firearm disarming units and guard patrol monitoring devices are removed from each site"</p> <p>Are these currently in place, if so is there an opportunity to engage with the current provide and possibly take over the ones already installed?</p>	The department can make a commitment of such arrangement if there is any, it will be the prerogative of the successful service provider to engage the current contractor.
55.	Page 39 point 6.8 "the appointed service provider must submit a detailed background check report..."	The report must be a background report conducted by an accredited verification agency and the department cannot

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SUBCONTRACTING

Q	Bidder's Question	DOJ&CD's Response
	What is required on the "detailed background check report"?	dictate what information should be contained in such a report.
56.	Does footprint mean offices in the cluster or offices in a province bidding for?	Yes, footprint refers to the province/cluster/offices that the bidder is bidding for.
57.	Can you confirm where the site inspection will take place, will it be at the province bidding for or the head office?	At Head Office, kindly see Section 4, paragraph 1.9
58.	Page 30, Point 1.18 of the Special Conditions – The Bidder must produce proof of the required number of uncommitted firearm licenses required per province/cluster as part of their mandatory documents. Firearm Licenses are required under Technical/Functional Evaluation Criteria (F) – Please clarify this in order for us to ensure we supply the required number of Firearms Licenses in the correct section of the tender.	Bidders must produce the required number of uncommitted firearm licenses required for per province/cluster. Such information will therefore be used as part of the evaluation criteria.
59.	Uncommitted Firearm License – Please confirm if this is a standard company firearm license?	Uncommitted firearm licences are licenses that the service provider legally required issued by SAPS and are not committed.
60.	Page 38, 6.1 and 6.2 appear to be duplicated. Please confirm if this is correct?	Yes, it is a duplication but has got no material effect on the bid document.

SUBCONTRACTING

Q	Bidder's Question	DOJ&CD's Response
61.	Page 27, 1.4 – Please could you clarify your requirement, be more specific as to the equipped and competent reaction unit.	A competent and reaction unit means the response unit that deals with high risk situations, since they have skills to handle such situations.
62.	Page 59, refers to all Annexures which are required to be returned with our tender submission. We note, a few of these Annexures have been headed accordingly for us to identify correctly, however, there are some which have not. Please could you we request that all required returnable Annexures be headed accordingly as to avoid any confusion.	Bidders are required to complete Annexures as per the bid requirements and return such.

SCM PRE-COMPLIANCE

Q	Bidder's Question	DOJ&CD's Response
63.	With the two envelope system, do we only submit the original hard copies of the technical and financial files or is a USB soft copy needed for the pricing schedules?	Yes, in terms of Section 8, paragraph 4.7, Pricing Schedule for both Guarding and Protective Security Assistance / Close Protection Services (To be completed electronically by all bidders)
64.	We have been trying to log on to the Ms Teams meeting via the link provided. However it gives the message: "we could not find what you are looking for". Kindly advise what we should do, as we would not like to miss the opportunity for this tender as this is a compulsory briefing session?	The briefing session was non-compulsory, bidders will not be disqualified for not attending the briefing session and no certificate of attendance was issued in this regard.

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SCM PRE-COMPLIANCE

Q	Bidder's Question	DOJ&CD's Response
65.	Please also advise if we need to scan the document onto an USB or CD.	The Technical Bid Proposal must be submitted in hard copy and the pricing schedule must be in soft copy (USB/CD)
66.	Please confirm only 1 x Hard Copy of the Technical Submission is required and 1 x Soft Copy Financial (USB)	Each bid proposal must be submitted separately as per the bidder's choice and furthermore, in terms of Section 8 paragraph 4.7.6, bidders must submit pricing schedules per Province and or / per cluster must be referenced and the pricing schedule must be in soft copy (USB/CD).
67.	Expected contract start date?	It is not known.
68.	We hereby request an extension to the current deadline of 25 November 2022 of at least two weeks. Unfortunately the short space of time currently given is not sufficient based on the magnitude of this tender. We as the bidder are awaiting the response to queries raised at the briefing as well as further queries raised by email. The workload is intense due to the magnitude hereof and the requirements both from the main bidder and the subcontractor and the intricacy of the BOQ requirements.	No extension of advertisement period will be granted.

MANDATORY BID REQUIREMENTS		
Q	Bidder's Question	DOJ&CD's Response
69.	The ICASA certificate – if I have an authorised letter permitting me to use a third parties licence, will this be allowed?	In terms of Section 4, paragraph 1.7.1.9, the bidder must provide valid certified copy of ICASA licence for communication (Submit valid certified copies of ICASA certificate for communication in the name of the Bidder and/or rented radio from ICASA accredited service provider – lease agreement to be attached).
70.	With regards to the public liability, we have one million liability – will a letter of intent suffice?	In terms of Section 4, paragraph 1.7.1.10, the bidder must provide proof of R 10 million liability insurance covering the scope of the subcontractor (submit a copy of liability insurance cover certificate of confirmation letter from the registered insurer.
71.	We are a Level 1 B-BBEE black female owned company. Do we still need to subcontract the business?	Yes , in terms of Section 4: paragraph 1.7.1.11 of the invitation to bid, it is mandatory for all main bidders to subcontract 30% of the value of the core business of the contract if their total bid price is above R 30 million. Proof of subcontracting agreement between the main tenderer and the subcontractor and Empowerment through Mandatory Subcontracting (PPR 2017) form must be submitted with the bid document.
72.	Kindly advise what we should use for COIDA proof of registration? As COIDA only provides a letter of good standing.	Submit copy of certified proof of registration with COIDA.

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MANDATORY BID REQUIREMENTS		
Q	Bidder's Question	DOJ&CD's Response
73.	Kindly advise under mandatory requirements what a valid certificate of confirmation for close corporation from DTI is.	It's a valid certificate of confirmation issued by the registrar of companies and close corporation in the name of the company (a copy is obtainable from DTI)
74.	Beside 5 mandatory requirements of the sub-contractor, what else is it expected from the subcontractor	Must comply with the responsive criteria applicable to them as stipulated in the invitation to bid and, it is the responsibility of the main bidder to ensure that the sub-contractor is complying with all related legislative requirements for the duration of the contract period.
75.	Page 16 (The bidder must provide proof of R10 million liability insurance cover per bid. The liability insurance must cover the scope of the sub-contractor). Please elaborate if subcontractor should also have liability insurance? Insurance companies doesn't issue liability including subcontractor.	In terms of Section 4, paragraph 1.7.1.10, the bidder must provide proof of R 10 million liability insurance covering the scope of the subcontractor too.
76.	Can we submit the COIDA LETTER OF GOOD STANDING because the department of labour does not issue COIDA PROOF OF REGISTRATION they only issue COIDA LETTER OF GOOD STANDING?	Submit copy of certified proof registration with COIDA (It must be a letter of confirmation).
77.	Page 15, 1.7.1.5 – Original Resolution Letter. Please could you advise if only the specimen signature is required to be original as not all our Directors are available to sign before the closing date of this bid?	Bidders must submit original signed letter as stipulated in the invitation to bid.

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SCOPE OF WORK

Q	Bidder's Question	DOJ&CD's Response
78.	Can we quote on a smaller cc vehicle for the VIP Services? (Perhaps a 1.5?)	No, only 2 litre vehicles are required as per the bid document.
79.	Page 8, 5.3.5.6 – Please could you confirm that you require an offsite supervisor for this requirement?	Yes we require an offsite supervisor as specified in the bid document.
80.	Page 8. 5.3.5.7 – Do you require a post specific for relievers for each and every site?	It will be at the discretion of the service provider since it will be at their own cost.
81.	Page 3, point 3.2 of the RFB document advises there are 698 offices/service delivery points, however, according to our calculations on your service lists provided there are a total of 729 offices. Please can you clarify the total number of offices/service delivery points?	The total number that must be followed are as attached per the bill of quantities. Annexures
82.	Page 44 point 9.1.1 “Occurrence Book (Electronic at his/her head control room)” Do we need to provide electronic Occurrence book at each and every site or only consolidate occurrence reports at the head Control Room as stipulated on point 9.1.1?	Yes, occurrence book must be provided for at all sites.