




**DOJ&CD RESPONSES TO QUESTIONS FROM BIDDERS FOR RFQ 03 2023 AND RFQ 04 2023 – SITA RFB 740 2020 TRANSVERSAL CONTRACT- PROCUREMENT OF 2014 LAPTOPS AND 3157 DESKTOPS**

Question	Bidder's Question	DOJ&CD's Response
1.	Just wanted to ask are we supposed to respond the quotations by each province, or we make 1 quotation?	If the bidder is bidding for all the provinces, there should be a quotation for each province.
2.	Please advise whether the bid is limited to the companies on the SITA RFB 740 2020 database? or also open to companies that are registered resellers as such would be able to get the OME letters, and meet the bid requirements.	Only suppliers/companies which are accredited on SITA RFB 740/2020 TRANSVERSAL CONTRACT will be considered for evaluation.
3.	<p>Re RFQ 03 2023 - Supply of laptops on SITA RFB 740 contract, please advise on the following:</p> <p>a) Will a once-off order be placed for the total required quantity per region, or will multiple orders be placed as an when units are required over a 1year period?</p> <p>b) Is the requirement for supply and delivery only, and no other onsite labour services, e.g. installation and setup? If labour services are required, please provide more details on the services required.</p>	<p>a) This is a once-off drop shipment therefore there will be a once-off purchase order issued by the Department to the supplier (s) ;</p> <p>b) The successful bidder (s) is expected to provide a total of 2014 LAPTOP computers including 5 years OEM warranty (from date of delivery) to the various sites as stated below. The procured laptops must be delivered to different DOJ&amp;CD sites nationally as per the site list provided. The Departmental IT representatives will do the installation and setup.</p>
4.	<p>I hope you are well.</p> <p>I would like to enquire about 3 things.</p> <p>1. Must we package everything in one Envelope for all provinces we operate on or each on its own envelope?</p>	<p>1. Prospective bidders MUST package separate submissions in respect of the technical and financial proposals (Annexure 4.1 and the financial envelope must be properly sealed, failure to do so</p>


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	<p>2. Do we submit the document to one address, or each document must be delivered to its designated province?</p> <p>3. Do we fill different tender documents per region or 1 Tender document and attach all pricing forms on 1 document?</p> <p>You quick response will be highly appreciated.</p>	<p>it will be regarded as non-compliance and lead to disqualification.</p> <p>2. All responses to both RFQ 03 2023 and RFQ 04 2023 tenders must be hand delivered to doj&amp;cd offices situated at Momentum Building, 329 Pretorius Street, Department) Pretoria Central and should be inserted inside the bid box paced at the reception area on or before the closing date as stipulated in the tender document;</p> <p>3. Prospective bidders must fill one tender document and should indicate which province (s)/ regions they are bidding for; however, the pricing schedule should be for each province</p>
5.	<p>Good day</p> <p>For clarification , can you please confirm the following in terms of submission</p> <p>1 Envelope must have Annexure A and Annexure A.1</p> <p>1 Envelope must have Annexure B</p> <p>or</p> <p>1 envelope must have Annexure A</p> <p>1 envelope must have Annexure B and Annexure A.1</p>	<p>Prospective bidders MUST package separate submissions in respect of the technical and financial proposals (Annexure 4.1 and the financial envelope must be properly sealed, failure to do so it will be regarded as non-compliance and lead to disqualification.</p> <p>One Envelope must contain Annexure A &amp; B with all the technical attachments from the bidder and must be properly marked technical proposal ;</p>

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	<p>And if bidding for multiple region do we mark the envelopes with a province on submission?</p>	<p>Second Envelope must contain financials/costing model/pricing schedule for each province and should be marked financial proposal with the company's name.</p> <p>The bidder must indicate by a tick on the front page of the tender document as to which province are they bidding for.</p>
<p>6.</p>	 <p>Doj_RFQ 03 2023 AND RFQ 04 2023 Q1</p>	<ol style="list-style-type: none"> <li>1. The Department has standardized on the following brands of laptops, and bidders are requested to provide quotes based on these brands: <ol style="list-style-type: none"> <li>a) Dell Laptops.</li> <li>b) Lenovo Laptops.</li> <li>c) Huawei Laptops.</li> </ol> </li> <li>2. Therefore, bidders are allowed to quote for one or all the brands as accredited for by SITA.</li> </ol>
<p>7.</p>	<p>Good day HOD,</p> <p>This email seeks to request your attention on the possible irregularity of the advertised RFQs with the following references DOJ&amp;CD INVITATION TO RFQ 04 2023 and DOJ&amp;CD INVITATION TO RFQ 03 2023,</p> <p>Both tender documents states preference of particular brands under the disguise that the department has standardized on those particular computer brand, this we understand to be unlawful and in violation of the South Africa government procurement policies. We therefore request that the tender documents be amended to exclude the irregular clauses.</p>	<p>SITA has strongly recommended that government departments adhere to standardization practices to facilitate streamlined support and efficient management of their environments. For detailed insights into the rationale behind this guidance, please consult Section 1.2 of the SITA Deployment Guide, particularly the PCD section. This guide elucidates the reasons why it is imperative for government departments to embrace standardization, emphasizing the advantages it brings to support and manage their operational landscapes effectively.</p>

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	Leema Industries is a recognized OEM by SITA with a number of resellers under the SITA RFB740 transversal contract.	
8.	<p>Hi,</p> <p>I have few questions regarding the above bid.</p> <ol style="list-style-type: none"> <li>1. Per section 2.1 it says successful bidder will be expected to provide 2014 laptops to various sites. However SITA has accredited some of us to few provinces which has been struggle to request them to allow nationally. My question is does it mean if I am certified to deliver to certain regions am I not allowed to bid as it looks like you will have one bidder to deliver as Per the section it does not say bidders which means its only going to be one bidder. Please clarify that to us.</li> <li>2. The project is once off delivery however on section 7.2.6 especially the OEM penalties. Items will be delivered and most of us resellers the service is taken over by the distribution (Mustek,Pinnacle,Axiz and Tarsus) How will I be penalised as delivery will be completed?</li> </ol>	<ol style="list-style-type: none"> <li>1. The required hardware's are procured in terms of SITA Transversal Contract and paragraph (III) of RFB 740 2020 engagement model state that <b><i>"A Service Provider approved in a specific province/s cannot be used to provide a service in province/s where they are not accredited for"</i></b>. Therefore, if a bidder is not accredited for one region or more, they will not be considered for such regions/provinces. Paragraph (b) of annexure B on page 9; under Right of Award hold a condition that DOJ&amp;CD reserves the right to award the contract for required goods or services to multiple Suppliers.</li> <li>2. The penalties would be levelled against the OEM</li> </ol>
9.	<p>Hi</p> <p>Can you please assist with the Documents for BID NUMBER: RFQ 03 2023 – SITA RFB 740 2020 TRANSVERSAL CONTRACT "BID DESCRIPTION: REQUEST FOR SERVICE PROVIDER TO SUBMIT QUOTATIONS FOR THE PROCUREMENT OF 2014 LAPTOPS.</p> <p>As i have to know the specification.</p> <p>Your assistance will be highly appreciated.</p>	<p>Kindly visit the Departmental website : <a href="http://www.justice.gov.za">www.justice.gov.za</a> and click tenders then you will be able to download the tender document with all the annexures</p>

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10.	<p>Hi All,</p> <p>Wishing you a prosperous New Year.</p> <p>Can we respond with quotations for 3 different products (DELL and LENOVO and HUAWEI) or must we only provide quotation for 1 product (i.e. DELL only). We accredited to supply all 3 products and we can quote on all 3 products. Is it acceptable to quote on all 3?</p>	<p>Yes, bidders are allowed to submit quotations for all three products / brands as accredited for.</p>
11.	<p>Hi All,</p> <p>Please confirm the formulas on the pricing schedule spreadsheets for all provinces as they do not add up for Unit Price and Line Price. Must we edit the Spreadsheet to add formulas for totals?</p> <p>Regards</p>	<p>Bidders can also do their costing model in the company's letter head and should cover all the technical specification.</p>
12	<p>Greetings</p> <p>Please advise if the RFQ 03 2023 - RFB 740/2020 and the RFQ 04 2023 - RFB 740/2020 if it is mandatory to be on the SITA transversal contract?</p>	<p>Yes, they are mandatory and only suppliers/companies which are accredited on SITA RFB 740/2020 TRANSVERSAL CONTRACT will be considered for this tender.</p>
13	<p>Good Day</p> <p>We hope this email finds you well.</p> <p>We struggle to fill in Annexure 4.1, is it possible to get an example of a properly filled form so that we do not make mistakes?</p>	<p>Bidders can also do their costing model in the company's letter head and should cover all the technical specification.</p>
14	<p>Good day</p> <p>We intend submitting a quote for the above tender and require advice regarding the following, please.</p> <p>6.2.1. The Department has standardized on the following brands of laptops, and bidders are requested to provide quotes based on these brands:</p> <p>a) Dell Laptops.</p>	<p>Prospective bidders are allowed to submit quotations for all three products / brands as accredited for.</p>

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	<p>b) Lenovo Laptops. c) Huawei Laptops</p> <p>Question</p> <p>1. Must we quote on a one brand only or are we allowed to quote on all three brands?</p>	
15	<p>Good day</p> <p>Boithabiso Events Management endeavours to respond to Tender no: RFQ 03 2023 - RFB 740/2020 for the supply to The department uses all the 3157 desktops nationally on SITA transversal contract RFB 740/2020.</p> <p>Thanking you in advance.</p> <p>Regards</p>	<p>Kindly visit the Departmental website : <a href="http://www.justice.gov.za">www.justice.gov.za</a> and click tenders then you will be able to download the tender document with all the annexures.</p>
<b>PROCUREMENT OF 3157 AIO DESKTOPS</b>		
16	<p>Can we propose all 3 Desktop products (MECER, ACER and Lenovo) in one submission or do we need to propose only one. We are accredited on all 3 Products and we can quote on all of them.</p>	<p>Yes, bidders are allowed to submit quotations for all three products / brands as accredited for.</p>
17	<p>Re RFQ 04 2023 - Supply of desktops on SITA RFB 740 contract, please advise on the following:</p> <p>a) Will a once-off order be placed for the total required quantity per region, or will multiple orders be placed as an when units are required over a 1year period?</p> <p>b) Is the requirement for supply and delivery only, and no other onsite labour services, e.g. installation and setup? If labour services are required, please provide more details on the services required.</p>	<p>a) This is a once-off drop shipment therefore there will be a once-off purchase order issued by the Department to the supplier (s) ;</p> <p>b) The successful bidder (s) is expected to provide a total of 3157 All in one (AIO) desktop computers including 5 years OEM warranty (from date of delivery) to the various sites as stated below. The procured laptops must be delivered to different DOJC&amp;CD sites nationally as per the site list provided. The</p>

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		Departmental IT representatives will do the installation and setup.
18	<p>Boithabiso Events Management endeavours to respond to Tender no: RFQ 04 2023 - RFB 740/2020</p> <p>The RAF seeks to appoint service providers for the rental of end user equipment on a managed services basis for a period of five (5) years.</p> <p>Kindly furnish us with all the company requirements so that we can properly respond to the requirement.</p> <p>We are willing and capable of supplying the above services.</p>	Kindly visit the Departmental website : <a href="http://www.justice.gov.za">www.justice.gov.za</a> and click tenders then you will be able to download the tender document with all the annexures.
19	 <p>DoJ and CD Request - RFQ 04 2023.pdf</p>	The Department has crafted and embraced a set of standards and an architecture framework that draws upon specific technologies from diverse brands. This comprehensive document and framework are subject to periodic reviews to ensure relevance and effectiveness. Currently, it's crucial to note that Dell desktops are not integrated into our existing standards and, as such, cannot be considered for inclusion. Conversely, our standards do endorse the use of Dell laptops and servers, emphasizing their alignment with the technology standards set forth by the Department. As we uphold our commitment to staying abreast of technological advancements, any future adjustments to the standards will be duly considered during our periodic reviews.