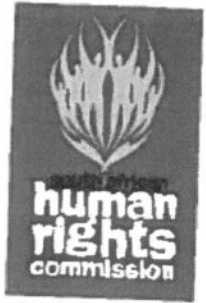


**SOUTH AFRICAN HUMAN RIGHTS COMMISSION**

33 Hoofd Street  
Braampark, Forum 3  
Braamfontein  
2017

Private Bag X 2700  
Houghton  
2041

Tel.: 0117 3600  
Fax: 011 403 0668


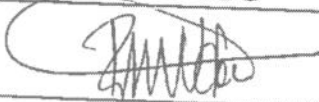


**ANNEXURE 2**

**INFORMATION SHEET: Compulsory**

Name of Public Body: <b>Department of Justice and Constitutional Development</b>
Location of Public Body: <b>Gauteng</b>
Municipality Type and Location: <b>N/A</b>
Contact details of DIO: <b>Adv W Ndou</b>
Fax: <b>012 357 8004</b>
Tel: <b>012 357 8544</b>
Email : <a href="mailto:wndou@justice.gov.za">wndou@justice.gov.za</a>
Department in which DIO is based: <b>Access to Information and Records Management</b>
Alternative Contact Details for PAIA functionary: <b>Mrs SL Bantjies</b>
Tel: <b>012 357 8892</b>
Email: <a href="mailto:sbantjies@justice.gov.za">sbantjies@justice.gov.za</a>
Contact Details for PA of Information Officer: <b>Ms B Musekwa</b>
Tel: <b>012 406 4701</b>
Email: <a href="mailto:bmusekwa@justice.gov.za">bmusekwa@justice.gov.za</a>
Reporting Period: <b>01 April 2015 – 31 March 2016</b>

**SIGNATORIES: Compulsory**

Signature IO	Signature DIO	Date
		29/04/2016

Chairperson: M L Mushwana; Deputy Chairperson: P Govender;  
Commissioners (Part-Time): J Love, D Titus;  
Acting Chief Executive Officer: S Giyose

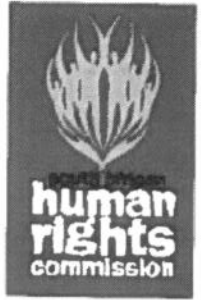
Transforming society. Securing rights. Restoring dignity.  
Commissioners (Full-Time): B Malatji, L Mokate; M S Ameerma

**SOUTH AFRICAN HUMAN RIGHTS COMMISSION**

33 Hoofd Street  
 Braampark, Forum 3  
 Braamfontein  
 2017

Private Bag X 2700  
 Houghton  
 2041

Tel.: 0117 3600  
 Fax: 011 403 0668



**APRIL 2015 – MARCH 2016**

**Report in terms of section 32 of PAIA**

<b>Reporting period: 01 April 2015 to 31 March 2016</b>	<b>Total Number</b>	<b>Comments</b>
<b>(a) number of PAIA requests received</b>	228	
<b>(b) number of requests granted in full</b>	83	
<b>(c) number of requests granted despite there being a ground of refusal, but granted in the public interest</b>	0	
<b>(d) number of requests: (Note 3 parts to this provision)</b>		
<b>(i) refused in full or</b>	7	
<b>(ii) refused partially</b>	2	
<b>(iii) number of times a provision of PAIA was relied on to refuse a request in full / partially</b>	9	

**SOUTH AFRICAN HUMAN RIGHTS COMMISSION**

33 Hoofd Street  
Braampark, Forum 3  
Braamfontein  
2017

Private Bag X 2700  
Houghton  
2041

Tel.: 0117 3600  
Fax: 011 403 0668



<b>(e) number of instances where the 30 day period to deal with a request was extended</b>	28	
<b>(f) number of internal appeals: (Note: 2 Parts to this provision)</b>		
<b>(i) lodged with the relevant authority</b>	1	
<b>(ii) number of cases where requests were granted as a result of an internal appeal</b>	1	
<b>(g) number of internal appeals lodged on account of a deemed refusal</b>	0	
<b>(h) number of applications to court on the grounds that an internal appeal was dismissed by the relevant authority failing to give notice of its decision during the timeframes stated in section 77 (3)</b>	0	

**SOUTH AFRICAN HUMAN RIGHTS COMMISSION**

33 Hoofd Street  
Braampark, Forum 3  
Braamfontein  
2017

Private Bag X 2700  
Houghton  
2041

Tel.: 011 877 3600  
Fax: 011 403 0684



**Annexure 1**



**APRIL 2015 – MARCH 2016**

**Report in terms of section 32 of PAIA: Guidance Notes**

**Completion of the first page: INFORMATION SHEET**

**Completion of this page is compulsory – please ensure that accurate information is provided to enable easy contact and verification of report information if necessary.**

<b>Name of Public Body:</b>
<ul style="list-style-type: none"> <li>Department of Justice and Constitutional Development</li> </ul>
<b>Location of Public Body:</b>
<ul style="list-style-type: none"> <li>Gauteng</li> <li>Private Bag X81 Pretoria 0001</li> </ul>
<b>Municipality Type and Location:</b>
<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>Contact details of IO:</b>
<ul style="list-style-type: none"> <li>Ms N Sindane</li> <li>012 406 4700</li> <li><a href="mailto:nsindane@justice.gov.za">nsindane@justice.gov.za</a></li> </ul>
<b>Contact details of DIO:</b>
<ul style="list-style-type: none"> <li>Adv W Ndou</li> </ul>
<b>Email:</b>
<ul style="list-style-type: none"> <li><a href="mailto:wndou@justice.gov.za">wndou@justice.gov.za</a></li> </ul>
<b>Fax:</b>
<ul style="list-style-type: none"> <li>012 357 8004</li> </ul>
<b>Tel:</b>
<ul style="list-style-type: none"> <li>012 357 8544 ext 8544</li> </ul>
<b>Mobile:</b>
<ul style="list-style-type: none"> <li>082 898 7289</li> </ul>
<b>Department in which DIO is based:</b>
<ul style="list-style-type: none"> <li>Access to Information and Records Management (AIRM)</li> </ul>
<b>Alternative Contact Details for PAIA functionary:</b>
<ul style="list-style-type: none"> <li>Mrs SL Bantjies</li> <li>012 357 8892</li> <li><a href="mailto:sbantjies@justice.gov.za">sbantjies@justice.gov.za</a></li> </ul>
<b>Contact Details for PA of Information Officer:</b>
<ul style="list-style-type: none"> <li>Ms B Musekwa</li> <li>012 406 4701</li> <li><a href="mailto:bmusekwa@justice.gov.za">bmusekwa@justice.gov.za</a></li> </ul>
<b>Reporting Period:</b>
<ul style="list-style-type: none"> <li>01 April 2015 – 31 March 2016</li> </ul>

Name	Signatures	Date
Ms N Sindane		29/04/2016
Adv W Ndou		21/04/15