

GOVERNMENT NOTICE

DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

No. R. 331

4 May 2012

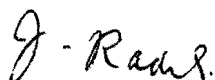
PROMOTION OF ACCESS TO INFORMATION ACT, 2000

DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)

I, Jeffrey Thamsanqa Radebe, Minister of Justice and Constitutional Development, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the –

LIMPOPO PROVINCIAL GOVERNMENT: DEPARTMENT OF ECONOMIC DEVELOPMENT, ENVIRONMENT AND TOURISM

As set out in the Schedule



JEFFREY THAMSANQA RADEBE, MP

MINISTER FOR JUSTICE AND CONSTITUTIONAL DEVELOPMENT



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF
ECONOMIC DEVELOPMENT, ENVIRONMENT & TOURISM
"FORM D"

AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS:

(Section 15 of the Promotion of Access to Information Act, 2000

(Act 2 of 2000))

[Regulation 5A]

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. website) (SECTION 15(1)(b))
FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i) :	
<ul style="list-style-type: none"> • Departmental Strategic plans. • Departmental Annual Performance plan. • Service Delivery Improvement plan. • Annual reports. • Employment Equity reports. • Published research reports. • Approved organizational structures. • Departmental File plans. • Budgets. • Departmental Acts, Regulations, Policies and Procedure manuals. • Citizens' report. • Promotion of Access to Information manual. • Service standards. • Statement of commitment. • Departmental Events Calendar. • Copies of Speeches by the MEC. 	<p>The records may be inspected at the Department on request, addressed to the Office of the Deputy Information Officer, Department of Economic Development, Environment and Tourism, P/Bag X 9484 Polokwane 0700</p> <p>Tel. No. : 015 295 7203 Fax no. : 015 295 6824 E-mail address : LebetheMJ@ledet.gov.za or visit our website www.limpopo.gov.za</p>
HEAD OFFICE	
<p>20 Hans Van Rensburg, Polokwane, 0700, Private Bag X 9484, Polokwane, 0700 (Switchboard) Tel: +27 293 8300 Website: www.ledet.gov.za</p>	

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<p>FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i) :</p> <ul style="list-style-type: none"> • Circulars of advertised posts and services. • Departmental forms. • Staff Contact Details Directory. • Journals and magazines • News Letters. • Promotional material. • Departmental Media statements. • Applicable Biodiversity fee structure for permits, registers, microchips and services. • Service delivery charter. • Batho-pele principles pamphlets. 	
<p>FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii) :</p>	
<ul style="list-style-type: none"> • Tender documents. 	<p>Records can be purchased at the Cashier's office, Office no. G2, Ground floor -Gani House. Department of Economic Development, Environment and Tourism- 90 Bok street Polokwane.</p>
<p>FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii) :</p>	
<ul style="list-style-type: none"> • Departmental Strategic plans. • Departmental Annual Performance plan. • Service Delivery Improvement plan. • Annual reports. • Employment Equity reports. • Published research reports. 	<p>The records may be inspected at the Department on request, addressed to the Office of the Deputy Information Officer, Department of Economic Development, Environment and Tourism, P/Bag X 9484 Polokwane 0700 Tel. No. : 015 295 7203 Fax no. : 015 295 6824 E-mail address : LebetheMJ@ledet.gov.za or visit our website</p>

<ul style="list-style-type: none"> • Approved organizational structures. • Departmental File plans. • Budgets. • Departmental Acts, Regulations, Policies and Procedure manuals. <p>FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii) :</p> <ul style="list-style-type: none"> • Citizens' report. • Promotion of Access to Information manual. • Service standards. • Statement of commitment. • Departmental Events Calendar. • Copies of Speeches by the MEC. • Circulars of advertised posts and services. • Departmental forms. • Staff Contact Details Directory. • Journals and magazines • News Letters. • Promotional material. • Departmental Media statements. • Departmental Acts, Regulations, Policies and Procedure manuals. • Promotion of Access to Information manual. • Service standards. • Statement of commitment. • Departmental Events Calendar. • Copies of Speeches by the MEC. • Circulars of advertised posts and services. • Departmental forms. • Staff Contact Details Directory. 	<p>www.limpopo.gov.za</p>
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<ul style="list-style-type: none"> • Journals and magazines • News Letters. • Promotional material. • Departmental Media statements. 	
AVAILABLE FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii) :	
<ul style="list-style-type: none"> • Journals and magazines • News Letters. • Promotional material. 	<p>The records may be inspected at the Department on request, addressed to the Office of the Deputy Information Officer, Department of Economic Development, Environment and Tourism, P/Bag X 9484 Polokwane 0700</p> <p>Tel. No. : 015 295 7203 Fax no. : 015 295 6824 E-mail address : LebetheMJAledet.gov.za or visit our website www.limpopo.gov.za</p>

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