

No. R. 323 15 April 2011

**PROMOTION OF ACCESS TO INFORMATION ACT, 2000**

**DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Jeffrey Thamsanqa Radebe, Minister of Justice and Constitutional Development, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the -

**LIMPOPO PROVINCIAL GOVERNMENT: DEPARTMENT OF SPORT, ARTS AND CULTURE**

As set out in the Schedule

(Signed)

**JEFFREY THAMSANQA RADEBE, MP**

**MINISTER FOR JUSTICE AND CONSTITUTIONAL DEVELOPMENT**

**"FORM D**

**AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS:**

(Section 15 of the Promotion of Access to Information Act, 2000  
(Act 2 of 2000))  
[Regulations 5A]

<b>DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000</b>	<b>MANNER OF ACCESS TO RECORDS (e.g. website) (SECTION 15(1)(b))</b>
<b>FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i):</b>	
<ul style="list-style-type: none"> <li>· Departmental Strategic Plans</li> <li>· Departmental Annual Performance Plan</li> <li>· Service Delivery Improvement Plan</li> <li>· Annual Reports</li> <li>· Departmental reports Employment Equity Reports</li> </ul>	The records may be inspected at the Department on request, addressed to the Office of the Deputy Information Officer, Department of Sport, Arts and Culture.....
<ul style="list-style-type: none"> <li>· Published organizational structures</li> <li>· Approved organizational structures</li> <li>· Departmental File plans</li> <li>· Audited financial statements</li> <li>· Budgets</li> <li>· Internal Department acts regulations, policies and procedure manuals</li> <li>· Citizens report</li> <li>· Promotion of Access to Information Manual</li> <li>· Service Standards</li> <li>· Service Delivery Charters</li> <li>· Departmental Events Calendar</li> <li>· Acts</li> <li>· Copies of Speeches by the MEC</li> <li>· Media releases</li> <li>· Budget speech</li> <li>· Circulars of advertised posts and services</li> <li>· Departmental forms</li> <li>· Staff Contact Details Directory</li> <li>· Journals and magazines</li> <li>· Tenders Bulletins</li> <li>· News Letters</li> <li>· Promotional material</li> <li>· Departmental media statements</li> </ul>	Private Bag x9549 Polokwane 0700 Tel. No. 015 284 40437 Fax: No.: 0865460880 e-mail address: Nkatingij@sac.limpopo visit our website <a href="http://www.limpopo.gov.za">www.limpopo.gov.za</a>  Hard copy Hard copy
<b>FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii):</b>	
Tenders Bulletins documents	Records can be purchased at the

	Revenue Section Second floor Office No. 68 Department of Sport, Arts and Culture Polokwane <b>Hard copy</b>
<b>FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii):</b>	
<ul style="list-style-type: none"> <li>· Service Delivery Improvement Plan</li> <li>· Annual Reports</li> <li>· Approved organizational structures</li> <li>· Departmental File plans</li> <li>· Budgets</li> <li>· Departmental acts, regulation policies procedure manuals</li> <li>· Citizens report</li> <li>· Promotion of Access to\i\i\</li> </ul>	<p>The records may be accessed on request addressed to the Office of the Deputy Information, Department of Sport, Arts and Culture.....</p> <p>Private Bag x9549,</p> <p>Polokwane 0700 Tel. No. 015 284 40 43 Fax: No.: 0865460880 e-mail address: Nkatingij@sac.limpopo.gov.za or visit</p>
\i\i\	our website <a href="http://www.limpopo.gov.za">www.limpopo.gov.za</a>
\i\i\	<b>Hard copy</b>
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■ Published research reports	
<b>FREE OF CHARGE IN TERMS OF SECTION 15(1)(a)(iii):</b>	
<ul style="list-style-type: none"> <li>· Journals and magazines</li> <li>· News Letters</li> <li>·</li> </ul>	<p>The records may be accessed on request, addressed to the Office of the Deputy Information, Department of Sport, Arts and Culture.....</p> <p>Private Bag x 9549, Polokwane 0700 Tel. No. 015 284 4043 Fax: No.: 0865460880</p>
<ul style="list-style-type: none"> <li>■ Public Service forms</li> <li>■ Management plans</li> <li>■ Departmental Bursary forms</li> <li>■ Strategic plans</li> </ul>	<p>Email address: Nkatingij@sac.limpopo.gov.za or visit our website <a href="http://www.limpopo.gov.za">www.limpopo.gov.za</a></p>
<ul style="list-style-type: none"> <li>■ Annual reports</li> <li>■ Departmental services standards</li> <li>■ Departmental registration forms</li> <li>■ Promotion of Access to Information manual</li> </ul>	<p><b>/Hard copy</b> <b>Hard copy</b></p>

(Signed)

Compiled by:  
Deputy Information Officer  
Jabu Nkatingi

Date

Approved

(Signed)

Head of Department  
Tlhoale J.D.

Date