

No. R. 501 11 June 2010

**PROMOTION OF ACCESS TO INFORMATION ACT, 2000**

**DESCRIPTION SUBMITTED IN TERMS OF SECTION 15(1)**

I, Jeffrey Thamsanqa Radebe, Minister of Justice and Constitutional Development, hereby publish under section 15(2) of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000), the descriptions submitted to me in terms of section 15(1) of the said Act by the -

**DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS**

As set out in the Schedule

(Signed)

**JEFFREY THAMSANQA RADEBE, MP**

**MINISTER FOR JUSTICE AND CONSTITUTIONAL DEVELOPMENT**

(Logo)

**REPUBLIC OF SOUTH AFRICA**

**FORM D**

**AUTOMATICALLY AVAILABLE RECORDS AND ACCESS TO SUCH RECORDS:**

(Section 15 of the Promotion of Access to Information Act, 2000 (Act No. 2 of 2000)) [Regulations 5A]

DESCRIPTION OF CATEGORY OF RECORDS AUTOMATICALLY AVAILABLE IN TERMS OF SECTION 15(1)(a) OF THE PROMOTION OF ACCESS TO INFORMATION ACT, 2000	MANNER OF ACCESS TO RECORDS (e.g. website) (SECTION 15(1)(b))	CONTACT PERSON
<b>FOR INSPECTION IN TERMS OF SECTION 15(1)(a)(i):</b>		
<b>FOR PURCHASING IN TERMS OF SECTION 15(1)(a)(ii):</b>		
Integrated Development Planning Newsletter 2005	Available from Directorate Intergovernmental Planning: dplg	Mr G Kilian Deputy Information Officer Tel: (012) 334 - 0667 Fax: (012) 334-0810
<ul style="list-style-type: none"> <li>· LED Guidelines, March 2005 available on the website</li> <li>· LED Framework discussion document, November 2005 (embargoed, NOT for public consumption)</li> <li>· LED Toolkit August 2006 - yet to be printed</li> <li>· LED Stimulating &amp; Developing Sustainable Local Economic (National Framework for Local Economic Development)</li> </ul>	Available from Directorate; Intergovernmental Planning: dplg (Local Economic Development)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667  Fax: (012) 334-0810
<b>FOR COPYING IN TERMS OF SECTION 15(1)(a)(ii):</b>		

Training Board for Local Government Bodies Annual Reports  Note: Training Board was disestablished in 2000 and no longer has Annual Reports	The respective reports are available for copying. (Local Government Leadership Academy)	Mr D Petersen Deputy Information Officer Tel: (012) 334-0992 Fax: (012) 334-0821
<b>Discussion document:</b> The Nature, Role and Composition of the Senate of the Republic of South Africa compared with second chambers of other states	Available for copying (Directorate: Research)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667 Fax: (012) 334-0810
<b>Discussion document:</b> The South African Second Tier of Government. Comparisons with international examples of regionalized systems of government	Available for copying (Directorate: Research)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667 Fax: (012) 334-0810
Province of Mpumalanga, House of Traditional Leaders	Available for copying (Directorate: Traditional Leaders & Institutes)	Mr J Dube Deputy Information Officer Tel: (012) 395-4619 Fax: (012) 395-4680
<b>Discussion document:</b> An overview of the fundamental principles of selected proportional electoral systems	Available for copying (Directorate: Research)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667 Fax: (012) 334-0810
A discussion document towards a white paper on local government	Available for copying (Directorate: Research)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667 Fax: (012) 334-0810
Green paper on local government	Available for copying (Directorate: Research)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667 Fax: (012) 334-0810
White paper on local government	Hardcopies are available for copying (Directorate: Research)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667 Fax: (012) 334-0810
A short guide to the white paper on local government	Available for copying (Directorate: Research)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667 Fax: (012) 334-0810
Intergovernmental relations	Available for copying (Directorate: Research)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667 Fax: (012) 334-0810
<b>Local Government series (1):</b> · Local Economic Development	Available for copying	Mr G Kilian

<ul style="list-style-type: none"> <li>· Integrated Development Planning for Local Authorities: A User-Friendly Guide</li> </ul>	(Directorate: Local Economic Development)	Deputy Information Officer Tel: (012) 334-0667
<ul style="list-style-type: none"> <li>· Tool Kit for Municipal Planning</li> </ul>	(Directorate: Development Planning)	Fax: (012) 334-0810
<ul style="list-style-type: none"> <li>· Municipal Infrastructure Programme Progress Report</li> </ul>		
<ul style="list-style-type: none"> <li>· The Consolidate Municipal Infrastructure Programme hand-book</li> </ul>	(Directorate: Municipal Infrastructure Policy)	
<ul style="list-style-type: none"> <li>· Municipal Infrastructure Investment Framework</li> </ul>	(Directorate: Municipal Infrastructure Policy)	
<ul style="list-style-type: none"> <li>· Municipal Service Options: A Guideline for Local Authorities</li> </ul>		
<ul style="list-style-type: none"> <li>· Guidelines for Private Sector Participation in Municipal Service Delivery</li> </ul>		
<ul style="list-style-type: none"> <li>· Disaster Management Guidelines for Municipalities</li> </ul>	Directorate: Disaster Management	Mr G Kilian Deputy Information Officer
<ul style="list-style-type: none"> <li>· Financial Management for Local Government: A User-friendly Guide</li> </ul>	Directorate: Municipal Finance Policy	Tel: (012) 334-0667 Fax: (012) 334-0810
<b>Local Government Information Series Part two / (2)</b>		
<ul style="list-style-type: none"> <li>· Building Capacity</li> </ul>	Hard copies are available for copying (Directorate: Local Government Institution and Administrative Systems)	Mr G Kilian
<ul style="list-style-type: none"> <li>· Local government for the 21<sup>st</sup> Century</li> </ul>		Deputy Information Officer
<ul style="list-style-type: none"> <li>· Demarcation</li> </ul>		Tel: (012) 334-0667
<ul style="list-style-type: none"> <li>· Establishing New Municipalities</li> </ul>		Fax: (012) 334-0810
<ul style="list-style-type: none"> <li>· Elections</li> </ul>		
<ul style="list-style-type: none"> <li>· District Government</li> </ul>		
<ul style="list-style-type: none"> <li>· Metropolitan Government</li> </ul>		
<ul style="list-style-type: none"> <li>· Types of Municipalities</li> </ul>		
<ul style="list-style-type: none"> <li>· Participation and Accountability</li> </ul>		
<ul style="list-style-type: none"> <li>· Performance Management</li> </ul>		

<ul style="list-style-type: none"> <li>· Questions and Answers about Municipal Service Partnerships</li> <li>· Question and answer booklet - Implications of the National Government division of power &amp; functions for water &amp; sanitation</li> </ul>	<p>Hard copies are available for copying</p> <p>(Directorate: Research)</p>	<p>Mr G Kilian</p> <p>Deputy Information Officer</p> <p>Tel: (012) 334-0667</p> <p>Fax: (012) 334-0810</p>
Further Research into Metropolitan Government Systems	<p>Available for copying</p> <p>(Directorate: Local Government Institution and Administrative Systems)</p>	<p>Mr D Petersen</p> <p>Deputy Information Officer</p> <p>Tel: (012) 334-0992</p> <p>Fax: (012) 334-0821</p>
Masakhane(1)	<p>Hard copies are available for copying</p> <p>(Directorate: Local Government Institution and Administrative Systems)</p>	<p>Mr J Dube</p> <p>Deputy Information Officer</p> <p>Tel: (012) 395-4619</p> <p>Fax: (012) 395-4680</p>
Masakhane (2)	<p>Hard copies are available for copying</p> <p>(Directorate: Local Government Institution and Administrative Systems)</p>	<p>Mr J Dube</p> <p>Deputy Information Officer</p> <p>Tel: (012) 395-4619</p> <p>Fax: (012) 395-4680</p>
Citizen's guide on Municipal Service Partnerships	<p>Hard copies are available for copying</p> <p>(Directorate: Municipal Service Partnerships)</p>	<p>Mr D Petersen</p> <p>Deputy Information Officer</p> <p>Tel: (012) 334-0992</p> <p>Fax: (012) 334-0821</p>
White Paper on Disaster Management	<p>Hard copies are available for copying</p> <p>(Directorate: Disaster Management)</p>	<p>Mr G Kilian</p> <p>Deputy Information Officer</p> <p>Tel: (012) 334-0667</p> <p>Fax: (012) 334-0810</p>
Annual Report on the Equitable Share for Local Government for the 1999/2000 financial year	<p>Hard copies are available for copying</p> <p>(Directorate: Equitable Share &amp; Fiscal Transfers)</p>	<p>Mr D Petersen</p> <p>Deputy Information Officer</p> <p>Tel: (012) 334-0992</p> <p>Fax: (012) 334-0821</p>
Internal Newsletter- Departmental Activities	<p>Available for copying</p> <p>(Directorate: Marketing &amp; Corporate Communication)</p>	<p>Mr G Kilian</p> <p>Deputy Information Officer</p> <p>Tel: (012) 334-0667</p> <p>Fax: (012) 334-0810</p>
Annual Reports for the T.C.W. Title: Progress with the Implementation of the Constitution	<p>Available for copying</p> <p>(Directorate: Research)</p>	<p>Mr G Kilian</p> <p>Deputy Information Officer</p> <p>Tel: (012) 334-0667</p> <p>Fax: (012) 334-0810</p>
Commission for the Promotion and Protection of the Rights of Cultural, Religious and Linguistic	<p>Available for copying</p> <p>(Directorate: Research)</p>	<p>Mr G Kilian</p> <p>Deputy Information</p>

Minorities - an integrated discussion document		Officer Tel: (012) 334-0667 Fax: (012) 334-0810
Final Report: Second National Consultative Conference: The Commission for the Promotion and Protection of the Rights of Cultural and Linguistic Communities	Available for copying (Directorate: Research and Library)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667 Fax: (012)334-0810
Review of the SA Government's Grant-funded Municipal Infrastructure Programs	Available for copying (Directorate: Municipal Infrastructure)	Mr D Petersen Deputy Information Officer Tel: (012) 334-0992 Fax: (012) 334-0821
Intergovernmental Relations	Hard copies are available for copying (Directorate: Research & IGR stakeholder Relations)	Mr G Kilian  Deputy Information Officer Tel: (012) 334-0667 Fax: (012) 334-0810
Municipal International Relations	Available for copying (Directorate: Municipal Infrastructure)	Mr J Dube Deputy Information Officer Tel: (012) 395-4619 Fax: (012) 395-4680
Report on the Southern African Development Community (SADC) Local Government Conference: Towards co-operation on Local Government matters in the Southern African Development Community Region 28-30 July 1999	Available for copying (Directorate: International & Donor Relations)	Mr J Dube Deputy Information Officer Tel: (012) 395-4619 Fax: (012) 395-4680
<b>Local Economic Development Manual Series (1<sup>st</sup> edition):</b>  · Guideline to Institutional Arrangements (1)  · Strategies and Instruments Transforming Localities (2)  · Case-study Experience in Declining & Thriving Municipalities (3)  · Performance Management & Measurement Techniques (4)	Available for copying (Directorate: Local Government Institution and Administrative Systems)	Mr J Dube Deputy Information Officer Tel: (012) 395-4619  Fax: (012) 395-4680
DP-DDP brochure	Available for copying (Directorate: Research) (Directorate: Anthropological & Geneological)	Mr J Dube Deputy Information Officer Tel: (012) 395-4619 Fax: (012) 395-4680
Discussion Document towards White Paper on Traditional Leaders and Institutions	Available for copying (Directorate: Research and Traditional Leadership & Institutes)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667

		Fax: (012) 334-0810
White Paper on Traditional Leadership	Hard copies are available for copying (Directorate: Traditional Leadership & Institutes)	Mr J Dube Deputy Information Officer Tel: (012) 395-4619 Fax: (012) 395-4680
IGR Provisional Supervision, Manual for the Application of Section 139 of the Constitution	Hard copies are available for copying (Directorate: Research & Intergovernmental Relations Policy)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667 Fax: (012) 334-0810
Local Government 2000 and beyond, vote and be involved	Available for copying (Directorate: Local Government Institutions & Administrative Systems)	Mr J Dube Deputy Information Officer Tel: (012) 395-4619 Fax: (012) 395-4680
Integrated Development Planning (IDP). A report on study tour to South America on the Development Planning System in Bolivia and Columbia	Available for copying (Directorate: Development Planning)	Mr J Dube Deputy Information Officer Tel: (012) 395-4619 Fax: (012) 395-4680
Integrated Development Plans (IDP) and Land- Use Management Linkages	Available for copying (Directorate: Development Planning)	Mr J Dube Deputy Information Officer Tel: (012) 395-4619 Fax: (012) 395-4680
The first preliminary Municipal Service Partnerships survey in South Africa (breaking the mould)	Available for copying (Directorate: Municipal Service Partnerships)	Mr J Dube Deputy Information Officer Tel: (012) 395-4619 Fax: (012) 395-4680
IDP Guide Pack: <ul style="list-style-type: none"> <li>· Guide 0 (overview)</li> <li>· Guide 1 (guidelines)</li> <li>· Guide 2 (preparation)</li> <li>· Guide 3 (methodology)</li> <li>· Guide 4 (toolbox)</li> <li>· Guide 5 (sectors and implementation)</li> </ul>	Hard copies are available for copying (Directorate: Development Planning)	Mr J Dube Deputy Information Officer Tel: (012) 395-4619 Fax: (012) 395-4680
Regenerating Local Economics, the social plan fund, municipalities leading local economics towards regeneration	Hard copies are available for copying (Directorate: LED)	Mr J Dube Deputy Information Officer Tel: (012) 395-4619 Fax: (012) 395-4680
Capacity Building Programmes on Municipal Service Partnerships (MSPs), towards enhancement of Institutional capacity for	Available for copying (Directorate: Municipal Service Partnerships)	Mr D Petersen Deputy Information Officer Tel: (012) 334-0992

sustainable development!		Fax: (012) 334 - 0821
Introduction to Performance Management for Local Government in South Africa	Available for copying (Directorate: Municipal Performance Monitoring & Support)	Mr D Petersen Deputy Information Officer Tel: (012) 334-0992 Fax: (012) 334-0821
Performance Management, a guide for Municipalities	Hard copies are available for copying (Directorate: Municipal Performance Monitoring & Support)	Mr D Petersen Deputy Information Officer Tel: (012) 334-0992 Fax: (012) 334 - 0821
Disaster Management <i>In South Africa</i>	Available for copying Available for free <a href="http://www.ndmc.gov.za">www.ndmc.gov.za</a> (Directorate: Disaster Management)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667 Fax: (012) 334-0810
Integrated Sustainable Rural Development Programme (ISRDP)	Available for copying (Directorate: ISRDP Monitoring & Evaluation)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667 Fax: (012) 334-0810
Consolidated Municipal Infrastructure Investment Unit, CMIP update	Available for copying (Directorate: Municipal Infrastructure Policy)	Mr D Petersen Deputy Information Officer Tel: (012) 334 -0992 Fax: (012) 334-0821
Integrated Development Planning (IDP) Pack: <ul style="list-style-type: none"> <li>· IDP summary</li> <li>· IDP-LA21 process</li> <li>· IDP declaration</li> <li>· Disc calendar 2003</li> <li>· The case of the UGU IDP</li> <li>· Summary document on the IDP-LA21 relationship</li> <li>· Principals of IDP and assessment of the process 2001/2002</li> <li>· Case studies on sustainability in local governance</li> <li>· IDP Disc (CD)</li> </ul>	Hard copies are available for copying (Directorate: Development Planning)	Mr J Dube Deputy Information Officer Tel: (012) 395-4619  Fax: (012) 395-4680
Strategic Plan	Hard copies are available for copying. Copies of the 2004-07 plans are available while stocks last, where after hard copies will be available for copying. (Directorate: Corporate Planning & Project	Ms KC Mketi Deputy Information Officer Tel: (012) 395-4621 Fax: (012) 395-4684

	Management)	
Property Rates Bill - Key Information Services	Hard copies are available for copying (Directorate: Intergovernmental Fiscal Relations)	Mr J Dube Deputy Information Officer Tel: (012) 395-4619 Fax: (012) 395-4680
Local Government Review 2003/04	Available for copying (Directorate: Research)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667 Fax: (012) 334-0810
Local Government Municipal Performance Regulations	Booklet available while stocks last (Directorate: Municipal Performance Monitoring & Support)	Mr J Dube Deputy Information Officer Tel: (012) 395-4619 Fax: (012) 395-4680
Local Government Fact Book	Hard copies are available for copying (Directorate: Research & Library)	Mr G Kilian Deputy Information Officer Tel: (012)334-0667 Fax: (012) 334-0810
Annual Report Principle mechanisms of constitution making in South Africa	Hard copies are available for copying. Copies of the annual Report for 2002/03 are available while stocks last, whereafter hard copies will be available for copying (Directorate: Research has full act) (Directorate: Corporate Planning & Project Management)	Ms KC Mketi Deputy Information Officer Tel: (012) 395-4621 Fax: (012) 395-4684 & Mr G Kilian Deputy Information Officer Tel: (012) 334-0667 Fax: (012) 334-0810
<b>AVAILABLE FREE OF CHARGE IN TERMS OF SECTION 15(1) (a) (iii):</b>		
Training Board for Local Government Bodies Annual Reports  Note: Training Board was disestablished in 2000 and no longer has Annual Reports	The reports are available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a>  (Directorate: Local Government Leadership Academy)	Mr D Petersen Deputy Information Officer Tel: (012) 334-0992 Fax: (012) 334-0821
White paper on local government	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a> (Directorate: Research & IGR)	Mr D Petersen Deputy Information Officer Tel: (012) 334-0992 Fax: (012) 334 - 0821
Case studies on LED and poverty	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a> (Directorate: LED)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667 Fax: (012) 334-0810
Linking local economic development to poverty alleviation	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a> (Directorate: Research & LED)	Mr G Kilian Deputy Information Officer



		Tel: (012) 334-0667 Fax: (012) 334-0810
Role of cities in Poverty Alleviation - Palmer Development group	Available for copying (Directorate: Research & LED)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667 Fax: (012) 334-0810
<b>Local Government Information Series Part two / (2)</b> <ul style="list-style-type: none"> <li>· Building Capacity</li> <li>· Local government for the 21<sup>st</sup> Century</li> <li>· Demarcation</li> <li>· Establishing New Municipalities</li> <li>· Elections</li> <li>· District Government</li> <li>· Metropolitan Government</li> <li>· Types of Municipalities</li> <li>· Participation and Accountability</li> <li>· Performance Management</li> </ul>	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a>  (Directorate: Local Government Institution and Administrative Systems)	Mr J Dube Deputy Information Officer Tel: (012) 395-4619 Fax: (012) 395-4680
Questions and Answers about Municipal Service Partnerships	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a> (Directorate: Research)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667 Fax: (012) 334-0810
Masakhane(1)	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a> (Directorate: Local Government Institution and Administrative Systems)	Mr J Dube Deputy Information Officer Tel: (012) 395-4619 Fax: (012) 395-4680
Masakhane (2)	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a> (Directorate: Local Government Institution and Administrative Systems)	Mr J Dube Deputy Information Officer Tel: (012) 395-4619 Fax: (012) 395 - 4680
Citizen's guide on Municipal Service Partnerships	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a> (Directorate: Municipal Service Partnership)	Mr D Petersen Deputy Information Officer Tel: (012) 334-0992 Fax: (012) 334-0821

White Paper on Disaster Management	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a> and <a href="http://www.ndmc.gov.za">www.ndmc.gov.za</a> (Directorate: Disaster Management)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667 Fax: (012) 334-0810
Annual Report on the Equitable Share for Local Government for the 1999/2000 financial year	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a> (Directorate: Equitable Share & Fiscal Transfers)	Mr D Petersen Deputy Information Officer Tel: (012) 334-0992 Fax: (012) 334-0821
<b>Intergovernmental Relations</b> <ul style="list-style-type: none"> <li>· Practitioner's Guide to IGR System in SA</li> <li>· Intergovernmental Relations Framework Act: Evolution and Practice</li> <li>· Guidelines for Managing Joint Programmes</li> <li>· Implementation Protocols Guidelines</li> <li>· Guidelines for the Application of Section 100 and 139 of the Constitution</li> <li>· Intergovernmental Co-operation and Agreements: An Introduction</li> </ul>	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a> (Directorate: Intergovernmental Relations)	Mr J Dube Deputy Information Officer Tel: (012) 395-4619 Fax: (012) 395-4680
Basic Municipal Services (a guideline for Municipalities): Targeting poor households in the provision of basic municipal services	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a> (Directorate: Municipal Service Partnership)	Mr D Petersen Deputy Information Officer Tel: (012) 334-0992 Fax: (012) 334-0821
Municipal Community Partnerships (MCPs)	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a> (Directorate: Municipal Service Partnership)	Mr D Petersen Deputy Information Officer Tel: (012) 334-0992 Fax: (012) 334 - 0821
White Paper on Traditional Leadership	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a> (Directorate: Traditional Leaders & Institutions)	Mr J Dube Deputy Information Officer Tel: (012) 395-4619 Fax: (012) 395-4680
GR Provisional Supervision, Manual for the Application of Section 139 of the Constitution	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a> (Directorate: Research & Intergovernmental Relations)	Mr J Dube Deputy Information Officer Tel: (012) 395-4619 Fax: (012) 395-4680
IDP-DDP plan press newsletter	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a>	Mr J Dube

	(Directorate: Development Planning)	Deputy Information Officer Tel: (012) 395-4619 Fax: (012) 395-4680
Local Economic Development Fund Brochure	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a> (Directorate LED)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667 Fax: (012) 334-0810
Regenerating Local Economics, the social plan fund, municipalities leading local economics towards regeneration	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a>	Mr G Kilian
	(Directorate: Municipal Service Partnership)	Deputy Information Officer Tel: (012) 334-0667 Fax: (012) 334-0810
Performance management, a guide for Municipalities	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a>	Mr D Petersen
	(Directorate: Municipal Service Partnership)	Deputy Information Officer Tel: (012) 334-0992 Fax: (012) 334-0821
Integrated Development Planning (IDP) Pack: <ul style="list-style-type: none"> <li>· IDP summary</li> <li>· IDP-LA21 process</li> <li>· IDP declaration</li> <li>· Disc calendar 2003</li> <li>· The case of the UGU IDP</li> <li>· Summary document on the IDP-LA21 relationship</li> <li>· IDP Disc (CD)</li> </ul>	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a>	Mr J Dube Deputy Information Officer Tel: (012) 395-4619
	(Directorate: Integrated Development Planning)	Fax: (012) 395-4680
Strategic Plan	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a> (Directorate: Corporate Planning & Project Management)	Ms KC Mketi Deputy Information Officer Tel: (012) 395-4621 Fax: (012) 395-4684
Property Rates Bill - Key Information Services	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a> (Directorate: Intergovernmental Fiscal Relations)	Mr J Dube Deputy Information Officer Tel: (012) 395-4619 Fax: (012)395-4680
Local Government Municipal Performance Regulations	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a> (Directorate: Municipal Performance Monitoring & Support)	Mr J Dube Deputy Information Officer Tel: (012) 395-4619 Fax: (012) 395-4680
Manual for the application of	Available for copying	Mr G Kilian

section 139 of the Constitution	(Directorate: Research)	Deputy Information Officer Tel: (012) 334-0667 Fax: (012) 334-0810
Dplg Research Bulletin	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a> (Directorate: Research & Library)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667 Fax: (012)334-0810
Local Government Fact Book	Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a> (Directorate: Research & Library)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667 Fax: (012) 334-0810
Annual Report	Reports for 1997 to 2003 area available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a> (Directorate: Corporate Planning & Project Management)	Ms KC Mketi Deputy Information Officer Tel: (012) 395-4621 Fax: (012) 395 - 4684
Integrated Sustainable Rural Development Strategy (ISRDS)	Available on the dplg website: <a href="http://www.dplg.gov.za">www.dplg.gov.za</a> (Directorate: ISRDP Monitoring & Evaluation)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667 Fax: (012) 334-0810
<b>Urban and Rural Development Programmes: Guidelines for participation</b> <ul style="list-style-type: none"> <li>· URP_ Implementation Framework</li> <li>· URP_ Toolkit for Programme Managers</li> <li>· URP_ Lesson Learnt</li> </ul>	Available on the dplg website: <a href="http://www.dplg.gov.za">www.dplg.gov.za</a>  (Branch: Urban and Rural Development)	Mr G Kilian Deputy Information Officer Tel: (012) 334-0667  Fax: (012)334-0810
<b>Corporate Services</b> <ul style="list-style-type: none"> <li>· Recruitment and Selection Policy version 1</li> <li>· Scarce Skills Recruitment and Retention Policy Version 1</li> <li>· Overtime Policy Version 1</li> <li>· Resettlement Policy Version 1</li> <li>· Special Leave Policy Version 2</li> <li>· Performance Management and Development System Version 1</li> <li>· Policy on Working Hours &amp; Working Arrangements</li> </ul>	Hard copies are available for copying Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a>  (Branch: Corporate Services)	Mr J Dube  Deputy Information Officer Tel: (012) 395-4619 Fax: (012) 395-4680

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<p><b>National House of Traditional Leaders (NHTL)</b></p> <ul style="list-style-type: none"> <li>· National House of Traditional Leaders (NHTL) Annual Report 2006/07</li> </ul>	<p>Available for free on <a href="http://www.dplg.gov.za">www.dplg.gov.za</a> Available for copying</p>	<p>Mr J Dube  Deputy Information Officer Tel: (012) 395-4619</p>

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