

**SITE SPECIFICATIONS/SITE SERVICE LIST (ADDRESS LIST)**

BID NUMBER: RFB 2017 06

DEPARTMENT: DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

**ITEM 8 REGION: FREE STATE**

**“H”**

**SERVICE:**

RENDERING A SERVICE OF TRANSIT AND SECURING OF STATE MONEY FOR THE PREMISES/SITES AS MENTIONED HEREUNDER IN ACCORDANCE WITH THE ATTACHED SPECIAL CONDITIONS, CONDITIONS OF BID, CONDITIONS OF CONTRACT, AND SITE SPECIFICATIONS/SITE SERVICE LIST FOR THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

**SPECIAL ARRANGEMENTS:**

PROSPECTIVE BIDDERS MUST VISIT EACH PREMISE/SITE TO DETERMINE THE FOLLOWING:

- The route(s) to the bank;
- To identify the respective bank;
- The time of the respective service(s) to be rendered;
- Administrative arrangements; and
- Security arrangements.

|                         |                                 |  |
|-------------------------|---------------------------------|--|
| <b><u>ITEM 8.1:</u></b> | <b><u>SITE:</u></b>             | <b><u>MAGISTRATE’S OFFICE, SENEKAL</u></b> |
|                         | <b><u>REFERENCE NUMBER:</u></b> | <b><u>1/3/2/7 SENEKAL</u></b>              |
|                         | <b>Physical address:</b>        | Landdros Avenue<br>Senekal                 |
|                         | <b>Postal address:</b>          | Private Bag X 1<br><b>SENEKAL</b><br>9600  |
|                         | <b>Contact person:</b>          | Departmental Manager/Representative        |
|                         | <b>Tel:</b>                     | (058) 482 2129                             |
|                         | <b>Fax:</b>                     | (058) 481 3868                             |

**THE SERVICE**

1. To undertake **0 x weekly** withdrawals and return service of sight value forms and change
2. To undertake **3 x weekly** Monday, Wednesday and Friday banking of sight value forms and change from the Magistrate’s Office, Senekal to ABSA at Senekal
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA (MONIES CANNOT BE DROPPED AND PICKED UP AT THE SAME TIME)**







**ITEM 8.8:**            **SITE:**    **MAGISTRATE'S OFFICE, SASOLBURG**  
**REFERENCE NUMBER:**    **1/3/2/7 SASOLBURG**

**Physical address:**    Cnr Bain & Firchat Street  
Sasolburg  
**Postal address:**    Private Bag X 2003  
**SASOLBURG**  
1947  
**Contact person:**    Departmental Manager/Representative  
**Tel:**    (016) 976 0640  
**Fax:**    (016) 976 0640

**THE SERVICE**

1. To undertake **1 x weekly** Tuesday withdrawal and return service of sight value forms and change from the Magistrate's Office, Sasolburg to ABSA at Sasolburg.
2. To undertake **3 x weekly** Monday, Wednesday and Friday banking of sight value forms and change from the magistrate office Sasolburg to ABSA at Sasolburg.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 8.9:**            **SITE:**    **MAGISTRATE'S OFFICE, BLOEMFONTEIN**  
**REFERENCE NUMBER:**    **1/3/2/7 BLOEMFONTEIN**

**Physical address:**    Cnr George 7 President Brand Street  
Bloemfontein  
**Postal address:**    Private Bag X 20583  
**BLOEMFONTEIN**  
9300  
**Contact person:**    Departmental Manager/Representative  
**Tel:**    (051) 506 1111  
**Fax:**    (051) 447 6854

**THE SERVICE**

1. To undertake **3 x weekly** Monday Wednesday and Friday withdrawals and return service of sight value forms and change as required from ABSA (Bank) at Bloemfontein to the Magistrate's Office, Bloemfontein
2. To undertake **5x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Bloemfontein to ABSA at Bloemfontein
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

































































**ITEM 8.66:**      **SITE:**                                      **MAGISTRATE’S OFFICE, BATHO**

**REFERENCE NUMBER:**                      **1/3/2/7 BATHO**

**Physical address:**                              Forthare Road

**Mangaung**

**Postal address:**                              Private Bag X 20583

**Bloemfontein**

9300

**Contact person:**                              Departmental Manager/Representative

**Tel:**    (051) 432 4728

**Fax:**    (051) 447 6854

**THE SERVICE**

1. To undertake **0 x weekly** withdrawals and return service of sight value forms and change
2. To undertake **1 x weekly** Thursday banking of sight value forms and change from the Magistrate’s Office, Batho to ABSA at Bloemfontein
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

4.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**