

**SITE SPECIFICATIONS/SITE SERVICE LIST (ADDRESS LIST)**

BID NUMBER: RFB 2017 06

DEPARTMENT: DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

**ITEM 2 REGION: EASTERN CAPE**

**“B”**

**SERVICE:**

RENDERING A SERVICE OF TRANSIT AND SECURING OF STATE MONEY FOR THE PREMISES/SITES AS MENTIONED HEREUNDER IN ACCORDANCE WITH THE ATTACHED SPECIAL CONDITIONS, CONDITIONS OF BID, CONDITIONS OF CONTRACT, AND SITE SPECIFICATIONS/SITE SERVICE LIST FOR THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

**SPECIAL ARRANGEMENTS:**

**PROSPECTIVE BIDDERS MUST VISIT EACH PREMISE/SITE TO DETERMINE THE FOLLOWING:**

- The route(s) to the bank;
- To identify the respective bank;
- The time of the respective service(s) to be rendered;
- Administrative arrangements; and
- Security arrangements.

<b><u>ITEM 2.1:</u></b>	<b><u>SITE:</u></b>	<b><u>MAGISTRATE'S OFFICE, ABERDEEN</u></b>
	<b><u>REFERENCE NUMBER:</u></b>	<b><u>1/3/2/7 ABERDEEN</u></b>
	<b>Physical address:</b>	2A Porter Street Aberdeen
	<b>Postal address:</b>	Private Bag X206 <b>ABERDEEN</b> 6270
	<b>Contact person:</b>	Departmental Manager/Representative
	<b>Tel:</b>	(049) 846 0013
	<b>Fax:</b>	(049) 846 0671

**THE SERVICE**

1. To undertake **1 x monthly** withdrawals and return service of sight value forms and change as required from Standard Bank to the Magistrate's Office, Aberdeen.
2. To undertake **3 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Aberdeen to Standard Bank at Aberdeen.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**



**ITEM 2. 4:**         **SITE:**                                 **MAGISTRATE’S OFFICE, ALICE**  
                              **REFERENCE NUMBER:**         **1/3/2/7 ALICE**

**Physical address:**             4 Long Street  
  Alice  
**Postal address:**             Private Bag 1313  
  **ALICE**  
  5700  
**Contact person:**             Departmental Manager/Representative  
**Tel:**                                 (040) 653 1121  
**Fax:**                                 (040) 653 2221

**THE SERVICE**

1. To undertake **2 x monthly** Monday to Friday withdrawals and return service of sight value forms and change as required from Standard Bank to the Magistrate’s Office, Alice.
2. To undertake **5 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate’s Office, Alice to Standard Bank at Alice.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA**

**ITEM 2.5:**         **SITE:**                                 **MAGISTRATE’S OFFICE, ALIWAL NORTH**  
                              **REFERENCE NUMBER:**         **1/3/2/7 ALIWAL NORTH**

**Physical address:**             15 Smith Street  
  Aliwal North  
**Postal address:**             Private Bag X1003  
  **ALIWAL NORTH**  
  9750  
**Contact person:**             Departmental Manager/Representative  
**Tel:**                                 (051) 633 2244/2173  
**Fax:**                                 (051) 633 2293

**THE SERVICE**

1. To undertake **0 x monthly** withdrawals and return service of sight value forms and change as required from Standard Bank to the Magistrate’s Office, Aliwal North.
2. To undertake **2 x monthly** banking of sight value forms and change from the Magistrate’s Office, Aliwal North to Standard Bank at Aliwal North.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.6:**            **SITE:**                            **MAGISTRATE’S OFFICE, BARKLEY**  
**REFERENCE NUMBER:**    **1/3/2/7 BARKLEY**

**Physical address:**            Graham Street  
   Barkley East

**Postal address:**            Private Bag X1  
   **BARKLEY EAST**  
   9786

**Contact person:**            Departmental Manager/Representative  
**Tel:**                                (045) 971 0013  
**Fax:**                                (045) 086 6447573

**THE SERVICE**

1. To undertake **1 x weekly** withdrawals and return service of sight value forms and change as required from FNB Bank to the Magistrate’s Office, Barkley East.
2. To undertake **1 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate’s Office, Barkley East to FNB Bank at Barkley East.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 *supra* will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.7:**            **SITE:**                            **MAGISTRATE’S OFFICE, BEDFORD**  
**REFERENCE NUMBER:**    **1/3/2/7 BEDFORD**

**Physical address:**            13A Andrew Turpin Street  
   Bedford

**Postal address:**            Private Bag X333  
   **BEDFORD**  
   5780

**Contact person:**            Departmental Manager/Representative  
**Tel:**                                (046) 685 0020  
**Fax:**                                (046) 685 0476

**THE SERVICE**

1. To undertake **0 weekly** withdrawals and return service of sight value forms and change as required from Standard Bank to the Magistrate’s Office, Bedford.
2. To undertake **3 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate’s Office, Bedford to Standard Bank at Bedford.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 *supra* will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.8:**            **SITE:**                                        **MAGISTRATE’S OFFICE, BIZANA**  
**REFERENCE NUMBER:**                        **1/3/2/7 BIZANA**

**Physical address:**                              Erf 104 Main Street  
    **BIZANA**  
**Postal address:**                                Private Bag X507  
    **BIZANA**  
    4800  
**Contact person:**                              Departmental Manager/Representative  
**Tel:**    (039) 251 0210  
**Fax:**    (039) 251 0534

**THE SERVICE**

1. To undertake **1 x weekly** Monday to Friday withdrawals and return service of sight value forms and change as required from FNB Bank to the Magistrate’s Office, Bizana.
2. To undertake **5 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate’s Office, Bizana to FNB Bank at Bizana.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.9:**            **SITE:**                                        **MAGISTRATE’S OFFICE, BURGERSDORP**  
**REFERENCE NUMBER:**                        **1/3/2/7 BURGERSDORP**

**Physical address:**                              Church Street  
    Burgersdorp  
**Postal address:**                                Private Bag X8  
    **BURGERSDORP**  
    9744  
**Contact person:**                              Departmental Manager/Representative  
**Tel:**    (051) 653 1833  
**Fax:**    086 771 6975

**THE SERVICE**

1. To undertake **0 x monthly** withdrawals and return service of sight value forms and change as required from Standard Bank to the Magistrate’s Office, Burgersdorp.
2. To undertake **1 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate’s Office, Burgersdorp to Standard Bank at Burgersdorp.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

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**ITEM 2.10:**      **SITE:**    **MAGISTRATE'S OFFICE, BUTTERWORTH**  
**REFERENCE NUMBER:**     **1/3/2/7 BUTTERWORTH**

**Physical address:**    52 Blyth Street  
Butterworth

**Postal address:**    Private Bag X3017  
**BUTTERWORTH**  
**4960**

**Contact person:**    Departmental Manager/Representative  
**Tel:**     (047) 491 3271  
**Fax:**     (047) 491 0704

**THE SERVICE**

1. To undertake **1 x monthly** withdrawals and return service of sight value forms and change as required from Absa Bank to the Magistrate's Office, Butterworth.
2. To undertake **3 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Butterworth to Absa Bank at Butterworth.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.11:**      **SITE:**    **MAGISTRATE'S OFFICE, CALA**  
**REFERENCE NUMBER:**     **1/3/2/7 CALA**

**Physical address:**    472 Mtata Street  
Cala

**Postal address:**    Private Bag X501  
**CALA**  
5455

**Contact person:**    Departmental Manager/Representative  
**Tel:**     (047) 877 0135  
**Fax:**     (047) 877 0093

**THE SERVICE**

1. To undertake **3 x monthly** Monday to Friday withdrawals and return service of sight value forms and change as required from Standard Bank to the Magistrate's Office, Cala.
2. To undertake **5 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Cala to Standard Bank at Cala.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

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**ITEM 2.12:**         **SITE:**                                 **MAGISTRATE'S OFFICE, CATHCART**  
                          **REFERENCE NUMBER:**         **1/3/2/7 CATHCART**

**Physical address:**             Main Street  
  Cathcart  
**Postal address:**             Private Bag X01  
  **CATHCART**  
  5310  
**Contact person:**             Departmental Manager/Representative  
**Tel:**                                 (045) 843 1027  
**Fax:**                                 (045) 843 1692

**THE SERVICE**

1. To undertake **1 x monthly** Monday to Friday withdrawals and return service of sight value forms and change as required from Standard Bank to the Magistrate's Office, Cathcart.
2. To undertake **2 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Cathcart to Standard Bank at Queenstown.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

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**ITEM 2.13:**         **SITE:**                                 **MAGISTRATE'S OFFICE, CENTANE**  
                          **REFERENCE NUMBER:**         **1/3/2/7 CENTANE**

**Physical address:**             Bell Street  
  Centane  
**Postal address:**             Private Bag X518  
  **CENTANE**  
  4980  
**Contact person:**             Departmental Manager/Representative  
**Tel:**                                 (047) 498 1052  
**Fax:**                                 (047) 498 1035

**THE SERVICE**

1. To undertake **2 x weekly** Monday to Friday withdrawals and return service of sight value forms and change as required from Standard Bank Butterworth to the Magistrate's Office, Centane
2. To undertake **3 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Standard to Standard Bank at Butterworth.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

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**ITEM 2.22:**         **SITE:**                         **MAGISTRATE'S OFFICE, FLAGSTAFF**  
**REFERENCE NUMBER:**         **1/3/2/7 FLAGSTAFF**

**Physical address:**             1091 Main Street  
Flagstaff

**Postal address:**               Private Bag X504  
**FLAGSTAFF**  
4810

**Contact person:**             Departmental Manager/Representative

**Tel:**                                 (039) 252 0127

**Fax:**                                 (039) 252 0182

**THE SERVICE**

1. To undertake **1 x monthly** withdrawals and return service of sight value forms and change as required from FNB Bank to the Magistrate's Office, Flagstaff.
2. To undertake **5 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Flagstaff to FNB (Bank) at Flagstaff.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.23:**         **SITE:**                         **MAGISTRATE'S OFFICE, FORT BEAUFORT**  
**REFERENCE NUMBER:**         **1/3/2/7 FORT BEAUFORT**

**Physical address:**             4 Market Street  
Fort Beaufort

**Postal address:**               Private Bag X227  
**FORT BEAUFORT**  
5720

**Contact person:**             Departmental Manager/Representative

**Tel:**                                 (046) 645 1104

**Fax:**                                 (046) 645 4075

**THE SERVICE**

1. To undertake **1 x weekly** Monday to Friday withdrawals and return service of sight value forms and change as required from Standard Bank to the Magistrate's Office, Standard.
2. To undertake **5 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Fort Beaufort to Standard Bank at Fort Beaufort.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

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**ITEM 2.28:**      **SITE:**    **MAGISTRATE'S OFFICE, HOFMEYER**  
**REFERENCE NUMBER:**    **1/3/2/7 HOFMEYER**

**Physical address:**    Voortrekker Street  
   Hofmeyer  
**Postal address:**    Private Bag X1  
   **HOFMEYER**  
   5930  
**Contact person:**    Departmental Manager/Representative  
**Tel:**    (048) 885 0007  
**Fax:**    086 548 1937

**THE SERVICE**

- 1    To undertake **0 x weekly** Monday to Friday withdrawals and return service of sight value forms and change as required from Standard Bank to the Magistrate's Office, Hofmeyer
- 2    To undertake **1 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Hofmeyer to Standard Bank at Steynsburg
- 3    If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

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**ITEM 2.29:**      **SITE:**    **MAGISTRATE'S OFFICE, HUMANSDORP**  
**REFERENCE NUMBER:**    **1/3/2/7 HUMANSDORP**

**Physical address:**    28 du Plessis Street  
   Humansdorp  
**Postal address:**    Private Bag X560  
   **HUMANSDORP**  
   6300  
**Contact person:**    Departmental Manager/Representative  
**Tel:**    (042) 291 0259  
**Fax:**    086 507 5677

**THE SERVICE**

1.    To undertake **1 x weekly** Monday to Friday withdrawals and return service of sight value forms and change as required from Standard Bank to the Magistrate's Office, Humansdorp.
2.    To undertake **5 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Humansdorp to Standard Bank at Humansdorp.
3.    If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

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**ITEM 2.30:**      **SITE:**                      **MAGISTRATE'S OFFICE, IDUTYWA**  
**REFERENCE NUMBER:**      **1/3/2/7 IDUTYWA**

**Physical address:**                  Richardson Road  
Idutywa

**Postal address:**                      Private Bag X1220  
**IDUTYWA**  
5000

**Contact person:**                  Departmental Manager/Representative  
**Tel:**                                      (047) 489 2463  
**Fax:**                                      (047) 489 1449

### **THE SERVICE**

1. To undertake **0 x weekly** withdrawals and return service of sight value forms and change as required from Standard Bank to the Magistrate's Office, Idutywa.
2. To undertake **5 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Idutywa to Standard Bank at Mthatha.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.31:**      **SITE:**                      **MAGISTRATE'S OFFICE, INDWE**  
**REFERENCE NUMBER:**      **1/3/2/7 INDWE**

**Physical address:**                  22 Voortrekker Street  
Indwe

**Postal address:**                      Private Bag X3  
**INDWE**  
5445

**Contact person:**                  Departmental Manager/Representative  
**Tel:**                                      (045) 952 1014  
**Fax:**                                      (047) 952 1132

### **THE SERVICE**

1. To undertake **1 x monthly** Monday to Friday withdrawals and return service of sight value forms and change as required from Standard (Bank) to the Magistrate's Office, Indwe.
2. To undertake **3 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Indwe to Standard (Bank) at Dordrecht.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

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**ITEM 2.32:**         **SITE:**                             **MAGISTRATE’S OFFICE, JAMESTOWN**  
**REFERENCE NUMBER:**         **1/3/2/7 JAMESTOWN**

**Physical address:**                     01 Aliwal Road  
   Jamestown

**Postal address:**                       Private Bag X01  
   **JAMESTOWN**  
   9742

**Contact person:**                     Departmental Manager/Representative  
**Tel:**                                       (051) 641 0712  
**Fax:**                                       (051) 641 0933

**THE SERVICE**

1. To undertake **1 x monthly** withdrawals and return service of sight value forms and change as required from Standard Bank to the Magistrate’s Office, Jamestown.
2. To undertake **1 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate’s Office, Jamestown to Standard Bank at Molteno.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

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**ITEM 2.33:**         **SITE:**                             **MAGISTRATE’S OFFICE, JANSENVILLE**  
**REFERENCE NUMBER:**         **1/3/2/7 JANSENVILLE**

**Physical address:**                     46 Main Street  
   Jansenville

**Postal address:**                       Private Bag X04  
   **JANSENVILLE**  
   9742

**Contact person:**                     Departmental Manager/Representative  
**Tel:**                                       (049) 836 0012  
**Fax:**                                       (086) 659 7729

**THE SERVICE**

- 1 To undertake **1 x weekly** withdrawals and return service of sight value forms and change as required from Absa Bank to the Magistrate’s Office, Jansenville.
- 2 To undertake **2 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate’s Office Jansenville to Absa Bank at Jansenville.
- 3 If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

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**ITEM 2.34:**      **SITE:**                                **MAGISTRATE'S OFFICE, JOUBERTINA**  
**REFERENCE NUMBER:**                    **1/3/2/7 JOUBERTINA**

**Physical address:**                        8 Van Riebeeck Street  
Joubertina

**Postal address:**                            Private Bag X04  
**JOUBERTINA**  
6410

**Contact person:**                          Departmental Manager/Representative

**Tel:**    (042) 273 1306

**Fax:**    (042) 273 1128

**THE SERVICE**

1. To undertake **2 x weekly** Monday to Friday withdrawals and return service of sight value forms and change as required from Absa Bank to the Magistrate's Office, Joubertina.
2. To undertake **2 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Joubertina to Absa Bank at Joubertina.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.35:**      **SITE:**                                **MAGISTRATE'S OFFICE, KEISKAMMAHOEK**  
**REFERENCE NUMBER:**                    **1/3/2/7 KEISKAMMAHOEK**

**Physical address:**                        11 Cemetery Avenue  
Keiskammahoek

**Postal address:**                            Private Bag X04  
**KEISKAMMAHOEK**

**Contact person:**                          Departmental Manager/Representative

**Tel:**    (040) 658 0204

**Fax:**    (040) 658 0395

**THE SERVICE**

1. To undertake **1 x monthly** Monday to Friday withdrawals and return service of sight value forms and change as required from Standard Bank to the Magistrate's Office, Keiskammahoek.
2. To undertake **2 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Keiskammahoek to Standard Bank at King Williamstown.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**





**ITEM 2.40:**      **SITE:**                      **MAGISTRATE’S OFFICE, LADY FRERE**  
**REFERENCE NUMBER:**      **1/3/2/7 LADY FRERE**

**Physical address:**                      40 Indwe Road  
Lady Frere  
**Postal address:**                      Private Bag X1124  
**LADY FRERE**  
5410  
**Contact person:**                      Departmental Manager/Representative  
**Tel:**                                      (047) 878 0011  
**Fax:**                                      (047) 878 0017

**THE SERVICE**

1. To undertake **1 x weekly** Monday to Friday withdrawals and return service of sight value forms and change as required from FNB Bank to the Magistrate’s Office, Lady Frere.
2. To undertake **3 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate’s Office, Lady Frere to FNB Bank at Queenstown.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.41:**      **SITE:**                      **MAGISTRATE’S OFFICE, LADY GREY**  
**REFERENCE NUMBER:**      **1/3/2/7 LADY GREY**

**Physical address:**                      19 Martin Street  
Lady Grey  
**Postal address:**                      Private Bag X1  
**LADY GREY**  
9755  
**Contact person:**                      Departmental Manager/Representative  
**Tel:**                                      (051) 603 0024  
**Fax:**                                      (051) 603 0319

**THE SERVICE**

1. To undertake **1 x monthly** Monday to Friday withdrawals and return service of sight value forms and change as required from Standard Bank to the Magistrate’s Office, Lady Grey.
2. To undertake **1 x monthly** Monday to Friday banking of sight value forms and change from the Magistrate’s Office Lady Grey to Standard Bank at Lady Grey.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.42:**      **SITE:**                              **MAGISTRATE'S OFFICE, LIBODE**  
**REFERENCE NUMBER:**              **1/3/2/7 LIBODE**

**Physical address:**                      Main Street  
Libode

**Postal address:**                      Private Bag X503  
**LIBODE**  
5160

**Contact person:**                      Departmental Manager/Representative  
**Tel:**    (047) 555 0036  
**Fax:**    (047) 555 0326

**THE SERVICE**

1. To undertake **1 x monthly** withdrawals and return service of sight value forms and change as required from FNB Bank to the Magistrate's Office, Libode.
2. To undertake **5 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office Libode to FNB Bank at Libode.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.43:**      **SITE:**                              **MAGISTRATE'S OFFICE, LUSIKISIKI**  
**REFERENCE NUMBER:**              **1/3/2/7 LUSIKISIKI**

**Physical address:**                      55 Stanford Street  
Lusikisiki

**Postal address:**                      Private Bag X1004  
**LUSIKISIKI**  
5160

**Contact person:**                      Departmental Manager/Representative  
**Tel:**    (039) 253 1690  
**Fax:**    (039) 253 1125

**THE SERVICE**

1. To undertake **2 x weekly** Monday to Friday withdrawals and return service of sight value forms and change as required from Standard (Bank) to the Magistrate's Office, Lusikisiki.
2. To undertake **5 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office Lusikisiki to Standard (Bank) at Lusikisiki.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.44:**      **SITE:**                                 **MAGISTRATE'S OFFICE, MACLEAR**  
**REFERENCE NUMBER:**                                 **1/3/2/7 MACLEAR**

**Physical address:**                                 Royal Road  
Maclear

**Postal address:**                                 Private Bag X210  
**MACLEAR**  
5480

**Contact person:**                                 Departmental Manager/Representative  
**Tel:**     (045) 932 1012/513  
**Fax:**     (045) 932 1429

### **THE SERVICE**

1. To undertake **0 x monthly** withdrawals and return service of sight value forms and change as required from Standard Bank to the Magistrate's Office, Maclear.
2. To undertake **2 x weekly** banking of sight value forms and change from the Magistrate's Office, Maclear to Standard Bank at Maclear.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.45:**      **SITE:**                                 **MAGISTRATE'S OFFICE, MALUTI**  
**REFERENCE NUMBER:**                                 **1/3/2/7 MALUTI**

**Physical address:**                                 138 Police Station Street  
Maluti

**Postal address:**                                 Private Bag X102  
**MALUTI**  
4740

**Contact person:**                                 Departmental Manager/Representative  
**Tel:**     (039) 256 0101/0343  
**Fax:**     (039) 256 0616

### **THE SERVICE**

1. To undertake **2 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Maluti to Standard (Bank) at Matatiele.
2. To undertake **2 x weekly** Monday to Friday withdrawals and return service of sight value forms and change as required from Standard Bank, Matatiele, to Magistrate Office, Maluti
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**









**ITEM 2.52:**      **SITE:**                                      **MAGISTRATE'S OFFICE, MOUNT FLETCHER**  
**REFERENCE NUMBER:**                      **1/3/2/7 MOUNT FLETCHER**

**Physical address:**                                      Main Street  
Mount Fletcher

**Postal address:**                                      Private Bag X155  
**MOUNT FLETCHER**  
4770

**Contact person:**                                      Departmental Manager/Representative

**Tel:**    (039) 257 0019

**Fax:**    (039) 257 0060

**THE SERVICE**

1. To undertake **2 x weekly** Monday to Friday withdrawals and return service of sight value forms and change as required from Standard Bank to the Magistrate's Office, Mount Fletcher.
2. To undertake **3 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Mount Fletcher to Standard Bank at Mount Fletcher.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 *supra* will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.53:**      **SITE:**                                      **MAGISTRATE'S OFFICE, MOUNT FRERE**  
**REFERENCE NUMBER:**                      **1/3/2/7 MOUNT FRERE**

**Physical address:**                                      Main Street  
Mount Frere

**Postal address:**                                      Private Bag X9004  
**MOUNT FRERE**  
5090

**Contact person:**                                      Departmental Manager/Representative

**Tel:**    (039) 255 0014

**Fax:**    (039) 257 1220

**THE SERVICE**

1. To undertake **2 x monthly** Monday to Friday withdrawals and return service of sight value forms and change as required from FNB Bank to the Magistrate's Office, Mount Frere.
2. To undertake **5 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Mount Frere to FNB Bank at Mount Frere.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 *supra* will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.54:**      **SITE:**                                      **MAGISTRATE'S OFFICE, MQANDULI**  
**REFERENCE NUMBER:**                      **1/3/2/7 MQANDULI**

**Physical address:**                              Main Street  
Mqanduli

**Postal address:**                                Private Bag X9004  
**MQANDULI**  
5080

**Contact person:**                              Departmental Manager/Representative  
**Tel:**    (047) 573 0002  
**Fax:**    (047) 573 0104

**THE SERVICE**

1. To undertake **2 x weekly** Monday to Friday withdrawals and return service of sight value forms and change as required from Standard Bank to the Magistrate's Office, Mqanduli.
2. To undertake **5 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Mqanduli to Standard Bank at Mthatha.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The only effect will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.55:**      **SITE:**                                      **MAGISTRATE'S OFFICE, MTHATHA**  
**REFERENCE NUMBER:**                      **1/3/2/7 MTHATHA**

**Physical address:**                              Cnr Leeds & Owen Street  
Mthatha

**Postal address:**                                Private Bag X5008  
**MTHATHA**  
5099

**Contact person:**                              Departmental Manager/Representative  
**Tel:**    (047) 532 5132  
**Fax:**    (047) 531 3621

**THE SERVICE**

1. To undertake **2 x monthly** withdrawals and return service of sight value forms and change as required from FNB Bank to the Magistrate's Office, Mthatha.
2. To undertake **5 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Mthatha to FNB Bank at Mthatha.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**







**ITEM 2.62:**                   **SITE:**   **MAGISTRATE'S OFFICE, PEDDIE**  
**REFERENCE NUMBER:**                   **1/3/2/7 PEDDIE**

**Physical address:**                   312 Naude Street  
Peddie  
**Postal address:**                   Private Bag X004  
**PEDDIE**  
5640  
**Contact person:**                   Departmental Manager/Representative  
**Tel:**                                       (040) 673 3740  
**Fax:**                                       (040) 673 3047

**THE SERVICE**

1. To undertake **2 x monthly** Monday to Friday withdrawals and return service of sight value forms and change as required from FNB Bank to the Magistrate's Office Peddie.
2. To undertake **5 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Peddie to FNB (Bank) at Peddie.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.63:**                   **SITE:**   **MAGISTRATE'S OFFICE, PORT ALFRED**  
**REFERENCE NUMBER:**                   **1/3/2/7 PORT ALFRED**

**Physical address:**                   Pascoe Crescent Street  
PORT Alfred  
**Postal address:**                   Private Bag X1  
**PORT ALFRED**  
6170  
**Contact person:**                   Departmental Manager/Representative  
**Tel:**                                       (046) 624 1144  
**Fax:**                                       (046) 624 5730

**THE SERVICE**

1. To undertake **0 x weekly** Monday to Friday withdrawals and return service of sight value forms and change as required from FNB Bank to the Magistrate's Office Port Alfred.
2. To undertake **3 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Port Alfred to FNB Bank at Port Alfred.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**



**TEM 2.64:**      **SITE:**      **MAGISTRATE’S OFFICE, PORT ELIZABETH**  
**REFERENCE NUMBER:**      **1/3/2/7 PORT ELIZABETH**

**Physical address:**      584 De Villiers Street  
Port Elizabeth  
**Postal address:**      Private Bag X1  
**PORT ELIZABETH**  
6056  
**Contact person:**      Departmental Manager/Representative  
**Tel:**      (041) 502 5217  
**Fax:**      (041) 502 5292

**THE SERVICE**

1. To undertake **3 x weekly** Monday to Friday withdrawals and return service of sight value forms and change as required from Standard (Bank) to the Magistrate’s Office Port Elizabeth.
2. To undertake **5 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate’s Office, Port Elizabeth to Standard (Bank) at Port Elizabeth.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 *supra* will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.65:**      **SITE:**      **MAGISTRATE’S OFFICE, PORT ST JOHNS**  
**REFERENCE NUMBER:**      **1/3/2/7 PORT ST JOHNS**

**Physical address:**      52 Westgate Street  
Port St Johns  
**Postal address:**      Private Bag X1006  
**PORT ST JOHNS**  
5120  
**Contact person:**      Departmental Manager/Representative  
**Tel:**      (047) 564 1117  
**Fax:**      (047) 564 1146

**THE SERVICE**

1. To undertake **1 x monthly** Monday to Friday withdrawals and return service of sight value forms and change as required from Standard Bank to the Magistrate’s Office Port St Johns.
2. To undertake **5 x weekly** Monday to Friday **banking** of sight value forms and change from the Magistrate’s Office, Port St Johns to Standard Bank at Port St Johns.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 *supra* will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.66:**      **SITE:**                                 **MAGISTRATE'S OFFICE, QUEENSTOWN**  
**REFERENCE NUMBER:**                      **1/3/2/7 QUEENSTOWN**

**Physical address:**                              71 Robinson Street  
Queenstown  
**Postal address:**                                Private Bag X7076  
**QUEENSTOWN**  
5320  
**Contact person:**                                Departmental Manager/Representative  
**Tel:**    (045) 807 6206  
**Fax:**    (045) 807 5472

**THE SERVICE**

1. To undertake **4 x monthly** Monday to Friday withdrawals and return service of sight value forms and change as required from FNB Bank to the Magistrate's Office Queenstown
2. .To undertake **5 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Queenstown to FNB Bank at Queenstown
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the **bank** as well as the **place** where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.67:**      **SITE:**                                 **MAGISTRATE'S OFFICE, QUMBU**  
**REFERENCE NUMBER:**                      **1/3/2/7 QUMBU**

**Physical address:**                              94 Hope Street  
Qumbu  
**Postal address:**                                Private Bag X432  
**QUMBU**  
5180  
**Contact person:**                                Departmental Manager/Representative  
**Tel:**    (047) 553 1060  
**Fax:**    (047) 553 0090

**THE SERVICE**

1. To undertake **0 x monthly** withdrawals and return service of sight value forms and change.
2. To undertake **5 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Qumbu to FNB Bank at Mthatha.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the **bank** as well as the **place** where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**



**ITEM 2.70:**      **SITE:**                                **MAGISTRATE'S OFFICE, STERKSPRUIT**  
**REFERENCE NUMBER:**                **1/3/2/7 STERKSPRUIT**

**Physical address:**                    81 Herschel Street  
Sterkspruit

**Postal address:**                      Private Bag X432  
**STERKSPRUIT**  
9762

**Contact person:**                    Departmental Manager/Representative  
**Tel:**                                        (051) 611 0012  
**Fax:**                                        (051) 611 0034

**THE SERVICE**

1. To undertake **1 x monthly** withdrawals and return service of sight value forms and change as required from FNB Bank to the Magistrate's Office, Sterkspruit.
2. To undertake **5 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Sterkspruit to FNB (Bank) at Sterkspruit.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.71:**      **SITE:**                                **MAGISTRATE'S OFFICE, STERKSTROOM**  
**REFERENCE NUMBER:**                **1/3/2/7 STERKSTROOM**

**Physical address:**                    8 Hopely Street  
Sterkstroom

**Postal address:**                      Private Bag X1  
**STERKSTROOM**  
5425

**Contact person:**                    Departmental Manager/Representative  
**Tel:**                                        (045) 966 0007  
**Fax:**                                        (086) 507 0083

**THE SERVICE**

1. To undertake **0 x monthly** withdrawals and return service of sight value forms and change as required from Standard (Bank) to the Magistrate's Office, Sterkstroom.
2. To undertake **1 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Sterkstroom to Standard (Bank) at Sterkstroom.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**ITEM 2.72:**      **SITE:**                                 **MAGISTRATE’S OFFICE, STEYNSBURG**  
**REFERENCE NUMBER:**             **1/3/2/7 STEYNSBURG**

**Physical address:**                     Hendrik Potgieter Street  
    Steynsburg

**Postal address:**                        Private Bag X01  
**STEYNSBURG**  
    5920

**Contact person:**                        Departmental Manager/Representative  
**Tel:**     (048) 884 0048  
**Fax:**     (048) 884 0350

**THE SERVICE**

- 4. To undertake **1 x monthly** withdrawals and return service of sight value forms and change as required from Standard (Bank) to the Magistrate’s Office, Steynsburg.
- 5. To undertake **1 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate’s Office, Steynsburg to Standard (Bank) at Steynsburg.
- 6. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.73:**      **SITE:**                                 **MAGISTRATE’S OFFICE, STEYTLERVILLE**  
**REFERENCE NUMBER:**             **1/3/2/7 STEYTLERVILLE**

**Physical address:**                        Sarel Cilliers Street  
    Steytleville

**Postal address:**                        Private Bag X432  
**STEYTLERVILLE**  
    6250

**Contact person:**                        Departmental Manager/Representative  
**Tel:**     (049) 835 0011  
**Fax:**     (049) 835 0011

**THE SERVICE**

- 1. To undertake **1 x monthly** withdrawals and return service of sight value forms and change as required from Standard Bank to the Magistrate’s Office, Steytleville.
- 2. To undertake **1 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate’s Office, Steytleville to Standard Bank at Steytleville.
- 3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**



**ITEM 2.76:            SITE:     MAGISTRATE'S OFFICE, TARKASTAD  
REFERENCE NUMBER:     1/3/2/7 TARKASTAD**

**Physical address:**     Van Reenen Street  
Tarkastad  
**Postal address:**     Private Bag X01  
**TARKASTAD**  
5370  
**Contact person:**     Departmental Manager/Representative  
**Tel:**     (045) 846 0017  
**Fax:**     (045) 846 0073

**THE SERVICE**

1. To undertake **1 x monthly** withdrawals and return service of sight value forms and change as required from FNB (Bank) to the Magistrate's Office, Tarkastad
2. To undertake **1 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Tarkastad to FNB (Bank) at Tarkastad.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.77:            SITE:     MAGISTRATE'S OFFICE, TSOLO  
REFERENCE NUMBER:     1/3/2/7 TSOLO**

**Physical address:**     Cnr. Main & Thurston Street  
Tsolo  
**Postal address:**     Private Bag X1003  
**TSOLO**  
**Contact person:**     Departmental Manager/Representative  
**Tel:**     (045) 846 0017  
**Fax:**     (045) 846 0073

**THE SERVICE**

1. To undertake **1 x monthly** withdrawals and return service of sight value forms and change as required from FNB to the Magistrate's Office, Tsolo.
2. To undertake **3 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Tsolo to FNB at Mthatha.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**







**ITEM 2.82:**      **SITE:**                              **MAGISTRATE'S OFFICE, WILLOWMORE**  
**REFERENCE NUMBER:**              **1/3/2/7 WILLOWMORE**

**Physical address:**                      Weyhmeyer Street  
Willowmore  
**Postal address:**                      Private Bag X240  
**WILLOWMORE**  
6445  
**Contact person:**                      Departmental Manager/Representative  
**Tel:**    (044) 923 1009  
**Fax:**    (044) 923 1742

**THE SERVICE**

1. To undertake **1 x monthly** withdrawals and return service of sight value forms and change as required from Absa Bank to the Magistrate's Office, Willowmore.
2. To undertake **2 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Willowmore to Absa Bank at Willowmore.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.83:**      **SITE:**                              **MAGISTRATE'S OFFICE, WILLOWVALE**  
**REFERENCE NUMBER:**              **1/3/2/7 WILLOWVALE**

**Physical address:**                      127 Main Street  
Willowvale  
**Postal address:**                      Private Bag X507  
**WILLOWVALE**  
5360  
**Contact person:**                      Departmental Manager/Representative  
**Tel:**    (047) 499 1038  
**Fax:**    (047) 499 1022

**THE SERVICE**

1. To undertake **0 x monthly** withdrawals and return service of sight value forms and change as required from FNB Bank to the Magistrate's Office Willowvale.
2. To undertake **3 x weekly** Monday to Friday **banking** of sight value forms and change from the Magistrate's Office, Willowvale to FNB Bank at Willowvale.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.84:**      **SITE:**    **MAGISTRATE'S OFFICE, ZWELITSHA**  
**REFERENCE NUMBER:**    **1/3/2/7 ZWELITSHA**

**Physical address:**    Zone 5  
Zwelitsha

**Postal address:**    Private Bag X504  
**ZWELITSHA**  
5608

**Contact person:**    Departmental Manager/Representative  
**Tel:**    (040) 654 1331  
**Fax:**    (040) 654 2645/0867598888

**THE SERVICE**

1. To undertake **3 x weekly** Monday to Friday withdrawals and return service of sight value forms and change as required from Standard Bank to the Magistrate's Office, Zwelitsha.
2. To undertake **5 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office, Zwelitsha to Standard Bank at East London.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated,(Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.85:**      **SITE:**    **MAGISTRATE'S OFFICE, PORT ELIZABETH**  
**REFERENCE NUMBER:**    **1/3/2/7 SCCU PORT ELIZABETH**

**Physical address:**    BRANCH COURT  
18 Graham Road  
North End  
Port Elizabeth

**Postal address:**    Private Bag X3904  
NORTH END  
**PORT ELIZABETH**  
6056

**Contact person:**    Departmental Manager/Representative  
**Tel:**    (041) 502 5292  
**Fax:**    (041) 484 5638

**THE SERVICE**

1. To undertake **2 x weekly** Monday & Thursday collect cash from new law court (PE Magistrate) to Specialized Commercial Court to new law court every afternoon
2. To undertake **0 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office.
3. If the Contractor utilizes a Cash Centre/Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor must indicate the bank as well as the place where the Bulk Facility is situated. (Example ABSA, Durban). The service required in 1 and 2 *supra* will exactly be the same. The only effect will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it must be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.86: SITE: REGISTRAR OF THE HIGH COURT: BHISHO**

**REFERENCE NUMBER: 1/3/2/3 REGISTRAR OF THE HIGH COURT: BHISHO**

**Physical address: 10 Independence Avenue  
BHISHO**

**Postal address: Private Bag X0003  
BHISHO  
5601**

**Contact person: Departmental Manager/Representative**

**Tel: (040) 608 7700**

**Fax: (040) 684 1233**

**THE SERVICE**

1. To undertake **2 x Monthly** Monday to Friday withdrawals and return service of sight value forms and change as required from STANDARD BANK, at KING WILLIAMSTOWN to the High Court, BHISHO.
2. To undertake **0 x weekly** Monday to Friday banking of sight value forms and change from the High Court.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.87: SITE: REGISTRAR OF THE HIGH COURT:MTHATHA**  
**REFERENCE NUMBER: 1/3/2/3 MTHATHA**

**Physical address: 74 Victoria Street  
MTHATHA**

**Postal address: Private Bag  
X5017  
MTHATHA  
5099**

**Contact person: Departmental Manager/Representative**

**Tel: (047) 531 2441**

**Fax: (047) 531 2459**

**THE SERVICE**

1. To undertake **3 x Monthly** Monday to Friday withdrawals and return service of sight value forms and change as required from STANDARD BANK, in MTHATHA to the MTHATHA High Court.
2. To undertake **0 x weekly** Monday to Friday banking of sight value forms and change from the Magistrate's Office.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.88: SITE: REGISTRAR OF THE HIGH COURT:  
GRAHAMSTOWN**

**REFERENCE NUMBER: 1/3/2/3 REGISTRAR OF THE HIGH COURT:  
GRAHAMSTOWN**

**Physical address: 104-106 High Court Street  
Grahamstown**

**Postal address: Private Bag X0003  
GRAHAMSTOWN  
6140**

**Contact person: Departmental Manager/Representative**  
**Tel: (046) 603 5000**  
**Fax: (046) 636 2374**

**THE SERVICE**

1. To undertake **3 x Monthly** Monday to Friday withdrawals and return service of sight value forms and change as required from STANDARD BANK, **GRAHAMSTOWN** to the High Court, **GRAHAMSTOWN**
2. To undertake **0 x weekly** Monday to Friday banking of sight value forms and change from the High Court.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**

**ITEM 2.89: SITE: REGISTRAR OF THE HIGH COURT:  
PORT ELIZABETH**

**REFERENCE NUMBER: 1/3/2/3 PORT ELIZABETH**

**Physical address: 2 Bird Street  
Port Elizabeth**

**Postal address: Private Bag X6001  
PORT ELIZABETH  
6001**

**Contact person: Departmental Manager/Representative**  
**Tel: (041) 502 6600**  
**Fax: (041) 585 1591/ 582 2625**

**THE SERVICE**

1. To undertake **2 x Monthly** Monday to Friday withdrawals and return service of sight value forms and change as required from STANDARD BANK, in Port Elizabeth to the Port Elizabeth High Court.
2. To undertake **0 x weekly** Monday to Friday banking of sight value forms and change from the Port Elizabeth High Court.
3. If, the Contractor utilizes a Cash Centre/ Bulk Teller (*hereafter Bulk Facility*) for the said office, the Contractor **must** indicate the bank as well as the place where the Bulk Facility is situated, (Example: ABSA, Durban). The service required in 1 and 2 **supra** will exactly be the same. The **only effect** will be the transit of the State Money to and/or from the Bulk Facility. If, it is not possible for the service to be rendered, to and from the Bulk Facility, it **must** be indicated.

**NOTE: SERVICE 2 CANNOT BE IN CONJUNCTION WITH SERVICE 1 AND VISA VERSA**